

CALENDAR 2023-24 INFORMATION BOOKLET

Principal

PROF. SHOVA DAS

Board of Editors

Dr. Ramakanta Mahapatra
Dr. Vedula Ramalakshmi
Mrs. Lopamudra Jena
Mrs. Swetapadma Naik
Dr. Sasmita Bharati

KAMALA NEHRU WOMEN'S COLLEGE

Unit-I, Bhubaneswar - 751009, Dist.- Khordha Phone: 0674-2530545, E-mail: knwcbbsr@gmail.com





राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुवान आसोप का स्टायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the National Assessment and Accreditation Council on the recommendation of the duly appointed Peer Jeam is pleased to declare the

Kamala Xehru Women's College Bhubanesmar, Dist. Khurda, affiliated to Utkel University, Orissa as Accredited at the Blevel.

Date: May 21, 2006



Director



This conditionation is valid for a probab of Fibe years with affect form May II, 2008. An institutional event (19) in the range of 55-69 denotes C grade, 68-68-7 grade, 68-60-7 78-78-8 grade, 75-80-8 grade, 80-98-8 grade, 85-80-2 grade, 90-98-8 grade, 68-100-8

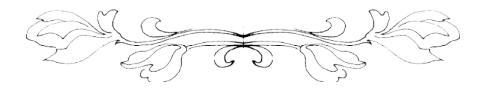


The emblem symbolizes light of wisdom and progress. It consists of an open book and a woman's hand with a flame. The women have been characterised as the torch bearers of the society leading mankind in the path of progress and prosperity. The flame is the symbol of learning which dispels ignorance. She is the typical Indian woman depicted in the ancient literature combining delicacy and dignity. The open book which is the traditional symbol of knowledge represents the devotion and spread of education. The bunch of flowers stand for fragrance of 'Knowledge'.

Sanskrit Inscription

The line in Sanskrit inscribed under the emblem has been taken from the Upanishad. It establishes the point "Lead me (by giving the knowledge) from unreal to the real (apparent) from darkness (of ignorance) to light (of knowledge) from mortality (Finite) to immortality (Infinite).





VISION & MISSION

Vision:

We envisage to erect a student-friendly ambience by fostering the tyros individuality and personality, by ingraining in them the spirit of discipline human values and inquisitivenets. Our institution hones in on academic excellence as well as Rumane humanity - the two sides of a coin - for the materialization of our long cherished dream. (At the same time), we can't cast blind glances at the economic segment of our motherland- India, a developing rather than developed country. A holistic progress of the individual not a lopsided one for a better and greater tomorrow, is our ultimate destination goal. Our posterity must march forward in the battle of life and confront the challenges of the adverse unknown world encircling them!

Our vision is to formulate a society-radiant with knowledge thereby dispelling the darkness of ignorance; a society grounded on empathy, cooperation and other requisite qualities which can facilitate the foundation/founding of an deal/ Utopian state as envisioned by the indelible Greek philosopher i.e, Plato.

Mission:

This can be accomplished by imparting qualitative higher education to the budding young girls- the torch-bearers of the society. Our institution is committed to the noble cause, i.e, women empowerment which can usher in/herald socio-economic development of the self, of the society and of the nation, at large.

To excavate the latent potential of women, to make them realize their unfathomable talent and to enable them to keep abreast of time is the dire need of the hour. Our motto also incorporates making women socially responsible so that they can voluntarily and compassionately serve the impoverished the downtrodden.

Our motto "Tamasho Maa Jyotirgamayah along with the emblem encapsulates all this (in a nutshell). The emblem embodies an open book and a women holding a blazing lamp which approximates/corresponds to a lotus. The open book suggests that henceforth, education shall be within the easy access of all and sundry- in stead of being confined within to a handful of people, while the flames are indicative of the cult that Women is Shakti incarnate!



KAMALA NEHRU WOMEN'S COLLEGE (ONLINE)

Information about the college, library, admission information, hostel

and other facilities etc. can be accessed at the following official website of

the college.

www.knwcbbsr.org

Through online process of Registration and Admssion, the college

has its own SAM Centre for +3 courses.

Available

Preliminary application forms of the college and hostel to be available

in the college office / hostel superintendents' office.

В. **Online Registration**

Application for admission into +3 courses in the college will be

accepted online through online registration, all the information about

the admission will be intimated through message to your mobile phone

or through mail.

C. e-mail

All correspondence about admssion will be available in the following

E-mail address: knwcbbsr@gmail.com

D. Phone

College: 0674-2530545

Note: All the information about the admission matter in +3 stream will be

available in the Higher Education Department Website.



Principal's Message

It is my immense pleasure to know the publication of the calendar for the session 2023-24. It is sincerely believed that the college calendar 2023-24 will present an overview of the rules and regulations. A profile of the prevailing system will accustom our students and help them to a great extent by keeping them updated. The students shall abide by the rules and code of conduct, which are implemented from time to time.

The booklet contains the history of the college, faculty position, admission process, course structure, fee structure, hostel rules and regulations and different other activities like NSS, UGC, Red cross programmes etc. which would be of great value in diffusion of information to the aspiring students.

I thank all the members of the college calendar committee for the effort in the publication of the calendar. I wish for the success to all my students and staff members from the core of my heart.

(PROF. SHOVA DAS)

Principal Kamala Nehru women's College

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A BRIEF HISTORY OF THE COLLEGE

The long felt need of the capital city of Bhubaneswar and the growing requirement of the inhabitants for higher education was met in the year 1979 when the second Women's College in Bhubaneswar was established by Late Dhiren Patnaik, a renowned and dedicated social worker. The former name of this college was Bhubaneswar Women's College. But the name was changed to Kamala Nehru Women's College. The aim of the founding Secretary was to spread women's education in Odisha.

Initially, the college started functioning in the presmises of Buxi Jagabandhu People's Association on hire basis. Then the college was shifted to the building in Unit-I allotted by the state Government in the year 1980. By the noble sacrifice of founding Secretary and the efforts of the then Principal Miss Rita Biswal, the college got the Government concurrence and the privilege of affiliation of Utkal University.

We are very much grateful to the Ex-Chief Minister of Odisha Mr. Biju Patnaik, who had donated 3 acress of landed property with a number of buildings, for the noble purpose.

The college started functioning with only 196 students 17 lecturers and 3 office bearers. Then with the public demand the B.A. classes were opened in the same year.

The college is ideally located in the heart of the capital city of Odisha. At present the student strength is around 1850 with 115 teaching staff and non teaching staff. +3 courses in science has been opened keeping in view the increasing demands of the students of capital city. The college also provides teaching facility in commerce in +3 level. At present, it provides Honours teaching in Anthropology, English, Economics, Education, History, Home-Science, Odia, Political Science, Psychology, Sanskrit, Sociology, Hindi, and Philosophy.

The college has provision for Honours in all the departments of the science faculty from the academic session 2009-10.

Above all we have opened P.G. classes in Sociology, Pol. Sc., and Odia from the academic session 2019-2020.

Our college is one of the premier colleges of Bhubaneswar. It has a name in matters of student discipline, standard of teaching, student-teacher relationship and satisfactory performance of students in the University Examinations.

The student strength of the college is gradually growing over the years. It is expected that by the active support and sincere endeavour of the students, staff and the members of the governing body, this temple of learning will have a name in the history of women education in Odisha by keeping the high ideals of late Kamala Nehru in whose sacred memory this institution has been establihsed.

COLLEGE AT A GLANCE

Year of Inception : 1979

Name : Kamala Nehru Women's College

Unit-I, Bhubaneswar - 751009

NAAC Accrediation : "B" Grade with effect from 2006-07

Foundation Day : 27th July, 1979

Sanctioned Strength : +3 Arts - 256 Seats

+3 Science - 128 Seats +3 Commerce - 96 Seats

Post Graduate - 24 Seats each in Odia,

Political Science & Sociology

Library : **27,451** Books and 16 Journals

Hostel : One

Facility : Canteen, Computer Lab, Language Lab., Smart

Classroom

Other Activities : N.C.C., NSS & Youth Red Crosss, Self-defense

Training

HIGHLIGHTS OF ACADEMIC ACTIVITIES

- Regular Monthly Test to promote excellence of the students
- Remedial classes, Proctorial Classes
- Soft Skills for Communication
- Communicative English, Writing Skills
- Career Counselling
- Extramural Lecturers
- Seminars
- Smart Class Facilities

PERSONALITY DEVELOPMENT INITIATIVE

- Debates / Essay Competitions in Odia, English and Sanskrit
- Recitation in English, Odia and Hindi, General Knowledge, Painting, Jhoti, Song (light vocal)
- Classical Indian Dance Competition
- Presentation of Drama in Odia and Sanskrit/ Hindi.

SAMS GUIDELINES

e-admission +3 (Degree / Autonomous) Colleges

Dateline for e-Admission in all (+3) Degree/Autonomous Colleges including Self Financing (Degree) Colleges/ Sanskrit (Shastri) of the State under project Student Academic Management System (SAMS) is given below. In the process, the applicants have to fill-up the Common Application Form (CAF) for e- admission and take a print out from the computer and deposit in any of the 526 SAMS Resource Centers (SRCs) along with relevant documents and fees. For details, please contact your nearest SAMS Resource Center or call Sanjog Helpline Toll Free (155335 and 1800-345-6770) Number. The list of 526 SAMS Resource Centers is available in the Higher Education Department website www.dheodisha.gov.in/www.samsodisha.gov.in . Any changes to the tmelines will be published in the local newspapers & www.dheodisha.gov.in/ www.samsodisha.gov.in.

Important Notes:

- 1) Each student has to register her name in the SAMS portal for applying Degree application online. Uniqueness of the mobile number and e-mail id will be maintained in the SAMS database from the session 2023-24
- 2) E-Admission from the session 2023-24 will be done by the student login base. The students have to create their own login ID prior to applying for the +3 1st year application with a unique mobile no and e-mail id. Any changes in or information required in future, the students will get all the information (Changes in CAP, Intimation, Slide up form, Annexure-7 form etc.) from their own portal.
- 3) Applicants can apply for minimum five (5) options & maximum Twenty (20) options in a CAF.
- 4) Applicant has to pay the CAF fees only through online payment gateway.
- 5) There will be no CAF fees for PwD and Third gender (Transgender) applicants.
- 6) Before filling up CAF, download the Common Prospectus available in the website www.dheodisha.gov.in / www.samsodisha,gov.in and go through it.
- 7) Students passing from CHSE(O), may use self-attested Downloaded mark sheets for e-Admission.

| SI. No. | Items | Timeline |
|------------|--|---|
| 1) | Availability of online Common Application Form (CAF) in the : website www.samsodisha.gov.in | 19 Jun 2023 (02:00 PM) |
| 2) | Last date for applying online CAF through www.samsodisha.gov.in | 04 July 2023 (11.45 pm) |
| 3) | Validation and Correction of CAF at SAMS Resources Centers | 21 June 2023 |
| | (SRCs) | (11.00am) to 7 July 2023 |
| | | (7.00 pm) Except Holidays |
| 4). | Publication of Provisional Allotment of Seats (For 1st Round Selection) | 14 July, 2023 (02.00 PM) |
| 5) | Selection of Slide / Freeze/ Float Option and Online | 14 July, 2023 |
| | payment of admission fees by the selected students | (7.00 pm) |
| | through SAMS (Student's Account) portal | to 18 July, 2023 |
| | | (11.45 pm) |
| 6) | Reporting of the applicants at alloted Institutions for taking | 15 July 2023 |
| | admission (for First Round Selection) Selection | (9.00 am) to 17 July 2023 (5.00 pm) |
| 7) | Data updation of admitted students in the e-space by | 15 July 2023 & |
| | the respective institutions (For 1st Round Admission) in First Selection | 17 July 2023 (9.00 am) to 19 July, 2023 (till 7.00 pm) |
| 8) | Publication of provisional merit list for the slide up students in Second Selection | 27 July 2023 (02.00 pm) |
| 9) | Selection of Slide-up Option Form online by students interested for slide up in Second Selection [Only applicable for students not submitted Annexure-7] | 27 July 2023 (7.00pm) to 1 Aug. 2023 (11.45 pm) |

| 10) | Reporting of applicants at alloted institutions | 29 july 2023 (9.00am) |
|-----|---|------------------------|
| | for taking admission (for 2nd round selection) | and 31.July 2023 to |
| | | 2 Aug 2023 (5.00pm) |
| 11) | Data updation of admitted students in the espace | 29 july 2023 (9.00am) |
| | by respective institutions (for 2nd round admission) | and 31.July 2023 to |
| | | 2 Aug 2023 (7.00pm) |
| 12) | Publication of provisional Allotment seats (for 3rd round | 9 Aug 2023 (2.00pm) |
| 13) | Selection of slide /Freeze/Float option and online | 9 Aug 2023 (7.00pm) to |
| | payment of admission fees by selected students | 13 Aug 2023(11.45pm) |
| | through SAMS (Student's account portal) | |
| 14) | Reporting of applicants at alloted Institutions for | 10 Aug 2023 (9.00 am) |
| | taking admission (for 3rd round selection) | to 13 Aug 23(11.45pm) |
| 15) | Data updation of admitted students in the e-space by | 10 Aug 2023 (9.00am) |
| | respective institutions (for 3rd round admission) | to 12 Aug 23(5.00pm) |
| | | & 14 Aug 23 (7.00pm) |
| 16) | Publication of Provisional Allotment seats | 21 Aug 2023 (2.00pm) |
| | (for 4th round selection) | |
| 17) | Selection of slide /Freeze/Float option and online | 21 Aug 23 (7.00pm) to |
| | payment of admission fees by selected students | 24 Aug 2023(11.45pm) |
| | through SAMS (Student's account portal) | |
| 18) | Reporting of applicants at alloted Institutions for | 22 Aug 2023 (7.00 am) |
| | taking admission (for 4th round selection) | to 24 Aug 23(5.00pm) |
| 19) | Data updation of admitted students in the e-space by | 22 Aug 2023 (9.00am) |
| | respective institutions (for 4th round admission) | to 25 Aug 23(7.00pm) |
| | · | |
| 20) | Publication of Provisional Allotment seats | 1 Sept, 2023 (2.00pm) |
| - ' | (for 5th round selection) | |
| 21) | Selection of slide /Freeze/Float option and online | 1 Sep 23 (7.00pm) to |
| 41/ | payment of admission fees by selected students | 04 Sep 23 (7.00pm) to |
| | through SAMS (Student's account portal) | 0-3cp 23(11.43piii) |
| | an sught of this (Stadelite's associate portar) | |
| | | |
| | | |

| 22) | Reporting of applicants at alloted Institutions for | 2 -Sep. 2023 (9.00 am) |
|-----|--|--|
| | taking admission (for 5th round selection) | & 4 -Sep 23 (9.00 am)to to 5-Sep 23(5.00pm) |
| 23) | Data updation of admitted students in the e-space by respective institutions (for 5th round admission) | 2-Sep 2023 (9.00am) to 5-Sep 23(7.00pm) |
| 24) | Publication of Provisional Allotment seats (for 6th round selection) | 13- Sept, 2023 (2.00pm) |
| 25) | online payment of admission fees by selected students through SAMS (Student's account portal) | 13 -Sep 23 (7.00pm) to 16 Sep 23(11.45pm) |
| 26) | Reporting of applicants at alloted Institutions for taking admission (for 6th round selection) | 14 Sept 23 (9.00 pm) to 16 -Sep 23 (5.00 am) & 18-Sep 23(5.00pm) |
| 27) | Data updation of admitted students in the e-space by respective institutions (for 6th round admission) | 14-Sep. 2023 (9.00am) to 18-Sep 23(7.00pm) |
| 1 | | |

For more details please contact Sanjog Helpline (Toll Free) Number 155335, 1800-345-6770. Changes to the dateline (if occurs) will be notified in the newspaper and website as well.

e- Admission Modalities and Preparedness for the session 2022-23 under project SAMS

- 1) Each Student has to register their names in the SAMS portal for applying Degree application online. Uniqueness of the mobile number and e-mail id will be maintained in the SAMS database from the session 2023-24
- 2. e-Admission from the session 2023-24 will be done by student login base. The students have to create their own login ID prior to applying for the +3 1st year application with a unique mobile no and email ID. Any changes or information required in future, the students will get all information (Changes in CAP, intimation, Slide up etc.) from their own portal.
- 3. Degree Common Application Form (CAF) fee and admission fee will be collected online from academic session 2023-24. No offline option will be available. All collected amount will be deposited in a separate bank account, preferably in any nationalized Bank, in the name of SAMS Society.
- 4. In this context, all Autonomous and Degree colleges including self-Financing Colleges are instructed to provide their stream-subject wise admission fee information in their respective e-space.
- 5. Further, the SAMS Resource Centres (SRCs) will have to provide 02 accounts i.e. (1) The existing SAMS account for CAF Fees, (2) The account for depositing Admission Fees. Other non-SRCs will have to provide only one i.e for keeping Admission Fees only the share amount of colleges will be transferred to the respective bank account details provided by the colleges.
- 6. If any college fails to update their stream-subject wise, admission fee details, then the same college name will not be shown in the Online Common Application Form (CAF), So, all Autonomous and Degree colleges need to be very cautious while updating such information. Sharing of the admission fee amounts will be calculated on this information. All type of fees related to +3 admission will be collected online from candidates directly.
- 7. HE Department has decided to reduce the application fee amount from Rs.300/ to 275/- for General Category and from Rs.200/ to 175/- for SC&ST Category for popularizing the digital payment services among the students.

- 8. Candidate, who gets his/her first option and also who will exercise 'ANNEXURE-7' indicating 'not to slide up', such students' admission fees amount will be transferred instantly to concerned colleges bank account. Admission fees of other categories of students will be transferred after completion of online admission period.
- 9. Keeping in view of the difficulties faced during the last academic session relating to auto slide up, it was decided to reintroduce the Annexure-7 facility, which says that "if a student does not want to participate in the slide up process then she/he has to give her/his consent by login to their own SAMS login portal".
- 10. Selection will be made on auto slide-up process. To stop auto slide-up, students are required to submit the "Annexure-7" in their own login portal after 1st Selection admission. After exercising the option, no further changes could be sought for.
- 11. If transfer certificate is issued online to a student during the admission period for taking admission in other Institutes for higher studies (institutes not under HE Department) or for any reasons, then the total admission fees by deducting Rs.100/-will be returned to students' account online,
- 12. In case of slide up [From lower to higher college]; Students have to pay/receive the differential amount as per the admission fees of selected colleges through online in order to confirm the seat for admission.
- 13. After the admission period is over, the final settlement of accounts for the slide up students will be made at the HE Department level and the amount will be refunded online to students' account directly.
- 14. In this regard, bank information will be collected online from students during online application.
- 15. A separate SAMS Code will be allotted to all Shastri colleges for unique identification in SAMS.
- 16. After getting selected, student has to login his or her account to pay the admission fees. Once admission fee is deposited by the applicant through online, and then the admission updation button will be enabled for the particular applicant in the selected college and in the same time admission slip will be generated in student's login. Once admission updation will be done by the selected college, then 'Annexure-7' will be enabled in the student login.

- 17. All students going to be slide up in the second or subsequent selection shall be informed through SMS/e-mail to confirm to avail slide up facility. If a student does not confirm by login to the registered account, he will not be considered for slide up to higher option.
- 18. Colleges shall take necessary steps to display the modalities/process for e-Admission in a flex banner, the expenses of which may be met out of SAMS fund of the Colleges.
- 19. Admission shall be limited to single phase through only online mode during the session 2023-24. This phase includes 3 rounds of selection i.e. 1st, 2nd & 3rd Selection followed by spot admission. All kinds of selection list will be published in the SAMS website,
- 20. Degree online admission may be started by 11th June, 2023 tentatively.
- 21. If one course is offered by a college in two different modes (Regular Course & Self-Financing Course) with different admission fee structure, then college will provide the general mode admission fee decided for the said course. The remaining amount will be collected from the students at college level.
- 22. All Degree / Autonomous / Sanskrit (Shastri) including Sefl-Financing Colleges are requested to take necessary steps for advance preparation in terms of identification of validation team members, SAMS Lab. Helpdesk at you Colleges, Internet Facility Centre in the SAMS Resources Centres, Power Supply etc. for smooth and timely implementation of SAMS for the session 2023-24.

RAMADEVI WOMEN'S UNIVERSITY, BHUBANESWAR, ODISHA

Academic Calender - 2023-224

| SI. No. | Subject | Timeline |
|------------|---|---|
| 1. | Reopening of college after summer | 21.06.2023 |
| | vaction of Academic Session 2022-23 | |
| | Admission Process: | |
| 2. | i) for UG 1st Year | 19.06.2023 to 07.10.2023 |
| | ii) for PG 1st year | 01.05.2023 to 13.10.2023 |
| 3. | Commencement of Classses | |
| | UG 3rd Year | 21.06.2023 |
| | UG 2nd Year | 21.06.2023 |
| | UG 1st Year | 21.08.2023 |
| | PG, 2nd Year | 21.06.2023 |
| | PG, 1st Year | 21.08.2023 |
| 4. | Celebration of International literacy Day | 08.09.2023 |
| 5. | Celebration of Gandhi Jayanti | 02.10.2023 |
| 6. | Puja Vacation | 21.10.2023 to 28.10.2023 |
| 7. | Celebration of National Education Day | 11.11.2023 |
| 8. | Mid Semester Examination (Both UG&PG) | |
| | Odd Semester (1st/3rd/5th) | Last week of October, 2023 |
| | Even Semester (2nd/4th/6th) | Last week of February, 2024 |
| 9. | X-Mass Holiday | 25th December 2023 |
| 10. | Annual Sports/Cultural week conduct | |
| | all the competitions and events | 01.11.2023 to 10.11.2023 |
| 10(a |) State level inter University Games | 1.12.2023 to 12.12.2023 |
| 11. | Filling up for University Exam | UG/PG: As notified by concerned University |
| 12. | Alumni Meet | Last week of January 2024 |
| 13. | Celebration of National Science Day | 28.02.2024 |
| 14. | Publication of Result: UG/PG- | |
| | 1st/2nd/3rd/4th/5th/6th Sem Exam | Within 45days from last theory examination of concern semester exam. Subject to |
| | | publication of last semester exam. in the |
| | | last week of june 2024. |
| 15. | Weekly Academic Seminar | UG- Every Monday of the week |
| | | PG- Every Tuesday of the week |
| 16. | Total No. of Holidays | 72days, excluding Sundays |
| 17. | Total Reserve Holidays | Maximum 02days |
| | Total No. of Teaching Days | Minimum 180 days |
| 18. | Summer Vacation | 5th May 2024 to 19th June 2024(tentatively) |

GOVERNMENT OF ODISHA

Higher Education Department

Common Minimum Standard (CMS) Guidelines, 2013-24

1. Common Adademic Celender: 2023-24

| Sl. No. | Subject | Time Line |
|---------|-------------------------------------|-----------------------------|
| 1. | Reopening of college after summer | 21.06.2023 |
| | vaction of 2022-23 | |
| | Admission Process: | |
| 2. | i) for UG 1st Year | 19.06.2023 to 07.10.2023 |
| | ii) for PG 1st year | 01.05.2023 to 13.10.2023 |
| 3. | Commencement of Classses | |
| | UG 3rd Year | 21.06.2023 |
| | UG 2nd Year | 21.06.2023 |
| | UG 1st Year | 21.08.2023 |
| | PG, 2nd Year | 21.06.2023 |
| | PG, 1st Year | 21.08.2023 |
| 4. | Celebration of International | 08.09.2023 |
| | literacy Day | |
| 5. | Celebration of Gandhi Jayanti | 02.10.2023 |
| 6. | Puja Vacation | 21.10.2023 to 28.10.2023 |
| 7. | Celebration of National | |
| | Education Day | 11.11.2023 |
| 8. | Mid Semester Examination | |
| | (Both UG&PG) | |
| | Odd Semester (1st/3rd/5th) | Last week of October, 2023 |
| | Even Semester (2nd/4th/6th) | Last week of February, 2024 |
| 9. | X-Mass Holiday | 25th December 2023 |
| 10. | Annual Sports/Cultural week conduct | |
| | all the competitions and events | 01.11.2023 to 10.11.2023 |
| | | |

| 10(a) | State level inter University Games | 1.12.2023 to 12.12.2023 |
|-------|-------------------------------------|---|
| 11. | Filling up for University Exam | UG/PG: As notified by concerned University |
| 12. | Alumni Meet | Last week of January 2024 |
| 13. | Celebration of National Science Day | 28.02.2024 |
| 14. | Publication of Result: UG/PG- | |
| | 1st/2nd/3rd/4th/5th/6th Sem Exam | Within 45days from last theory examination of concern semester exam. Subject to |
| | | publication of last semester exam. in the |
| | | last week of june 2024. |
| 15. | Weekly Academic Seminar | UG- Every Monday of the week |
| | | PG- Every Tuesday of the week |
| 16. | Total No. of Holidays | 72days, excluding Sundays |
| 17. | Total No. of Reserve Holidays | Maximum 02days |
| | Total No. of Teaching Days | Minimum 180 days |
| 18. | Summer Vacation | 5th May 2024 to 19th June 2024(tentatively) |

(N.B. - The above time line may be modified by the Government as and when required.

2. Admision:

- (i) All admission into degree classes shall be done strictly as per e-admission procedure and datalines announced by Government.
- (ii) College Profile must be uploaded in the e-space before the admission process starts.
- (iii) As per Govt. Letter No. 27546 dtd. 14.09.2009 and letter no. 6383 dt.11.03.2014, tuition fees and other related fees, examination fees, certificate fees shall be exempted for the disabled students those who are blind and use Braille for studies / hearing impaired and dumb / orthopedically handicapped with disability more than 75%.
- (iv) As per Govt. letter no. 19609 / HE / Dt.28.07.2017. PwD candidates will avail 5 % reservation for admission in all higheer education institution of Odisha guided by persons with disabilities (RPWD) Act 2016.

(v) Green passage: Govt. of Odisha in Higher Education Department in implementing the Green passage scheme from the academic session 2016-17. Under this scheme a child who is without biological or adoptive parents and the child is residing in Child care institution or under foster care or care of guardian of fit person whose annual income from all sources does not exceed Rs.1.00 lakh will be exampted from all types of fees including application fees, admission / re-admission fees, tuition fees, examination fees, hostel admission fees, laboratory fees, college development fees etc, (Govt. letter no. Resolution No. 23836/HE/Dt.29.10.2015 & 19226 / HE / Dt.14.07.2016)

3. Time Table:

Time table shall be prepared by each college as per the following guidelines:

| SI. No. | Subject | |
|---------|--|------------------------|
| i | Duration of one period of Theory (General class) | 45 min. |
| ii | Duration of one period of practical Class | 3 x 45 min. (3 period) |
| iii | No. of Students in a section | 128 |
| iv | No. of students in a practical group in +3 class | 16 |

- v. One teacher shall be allotted maximum 30 periods per week.
- vi. All teachers shall be assigned classes on every working day of a week. Similarly each student must have theory classes on every working day of a week.
- vii. Names of teachers are reflected in the time table against respective classes allotted and the timetable must be uploaded in e-space for information of the Govt./DHE/RDEs.
- viii. The classes are held only in the respective rooms as mentioned in the time table.

MEMBERS OF FIRST GOVERNING BODY 1979

| 1. | Late Mr. Dhiren Patnaik | Founder Secretary |
|-----|--------------------------|----------------------|
| 2. | Sri Tararanjan Patnaik | Secretary |
| 3. | Late Jagat Krishan Das | Vice President |
| 4. | Sri Niranjan Kishore Das | Retd. Chief Engineer |
| 5. | Sri Bimalendu Mohanty | Member |
| 6. | Dr. Krushna Ch. Sahoo | V. C. Nominee |
| 7. | Smt. Rajalaxmi Sundaram | Member |
| 8. | Dr. Mehemood Hussein | Member |
| 9. | Sri Nilakantha Jena | Member |
| 10. | Smt. Snehalata Das | Member |
| 11. | Sri Bidhan Ch. Pattnaik | Member |

SUCCESSION LIST OF PRESIDENTS, GOVERNING BODY

| SI. No. | Name | Perio | od |
|---------|---|------------|------------|
| 1. | Dr. Priyambada Hejmadi | July 1979 | 1982 |
| 2. | Mrs. Shantilata Mohanty | 1982 | 14.11.1991 |
| 3. | Mrs. Meera Das | 15.12.1991 | 14.12.1993 |
| 4. | Sri B. K. Nayak, Sub-collector, Bhubaneswar | 15.12.1993 | 03.06.1995 |
| 5. | Dr. N. K. Nayak, Sub-collector, Bhubaneswar | 04.06.1995 | 21.08.1997 |
| 6. | Dr. D. K. Samantaray | 22.08.1997 | 31.07.2000 |
| 7. | Sri Sanjeeb Ku. Mishra, Sub-collector, Bhubaneswar | 02.08.2000 | 25.03.2004 |
| 8. | Sri Goutam Nayak, Sub-collector, Bhubaneswar | 26.03.2004 | 07.01.2005 |
| 9. | Sri Dhiren Ku. Pattnaik, Sub-collector, Bhubaneswai | 08.01.2004 | 26.11.2007 |

| INFORM | MOITAN | BOOKLET | |
|--------|--------|----------------|--|
|--------|--------|----------------|--|

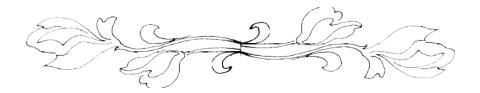
| | • | | |
|-----|---|------------|-------------|
| 10. | Sri Dilip Routray, Sub-collector, Bhubaneswar | 26.11.2007 | 21.01.2009 |
| 11. | Sri Saroj Kumar Samal, Sub-collector, Bhubaneswar | 21.01.2009 | 01.08.2013 |
| 12. | Sri Subrat Panda, Sub-collector, Bhubaneswar | 02.08.2013 | 15.07.2014 |
| 13. | Mrs. Lipsa Das, Sub-collector, Bhubaneswar | 16.07.2014 | 03.11.2014 |
| 14. | Mr. Binay Kumar Dash, Sub-collector, Bhubaneswar | 03.11.2014 | 30.04.2016 |
| 15. | Sri Bijaya Kumar Mohanty , | | |
| | MLA, Bhubaneswar (Central) | 30.04.2016 | 12.06.2019 |
| 16. | Dr. (Smt.) Sabita Harichandan | 13.06.2019 | 23.01.2020 |
| | Deputy Director, R.D.E, Bhubaneswar | | |
| | Special Officer | | |
| 17. | Sri Debabrata Sahu, | | |
| | Sub-Collector, Bhubaneswar | 24.01.2020 | 06.01.2023 |
| 18. | Sri Srikanta Kumar Mishra | 07.01.2023 | Continuing. |
| | | | |

INCUMBENCY CHART OF PRINCIPALS

| SI. No. Name | | Perio | od |
|--------------|----------------------------------|------------|------------|
| 1. | Miss Rita Biswal, M.A. | 07.07.1979 | 31.12.1981 |
| 2. | Mr. Manorama Rath, M.Sc. | 06.01.1982 | 10.10.1987 |
| 3. | Prof. Debraj Pathi, M.A. | 06.11.1987 | 31.12.1987 |
| 4. | Sri Nrusingh Ku. Rath, OES (I) | 11.01.1988 | 03.11.1989 |
| 5. | Sri Ram Krishna Panda, OES (I) | 03.02.1990 | 31.07.1990 |
| 6. | Smt. Chandra Prava Pattnaik, M.A | 01.08.1990 | 14.10.1990 |
| 7. | Smt. Alaka Lahiri, OES (I) | 15.10.1990 | 02.04.1991 |
| 8. | Sri Banamali Mishra, OES (I) | 02.04.1991 | 30.07.1992 |

PRINCIPAL-cum-SECRETARY

| SI. No. | Name | Period | | |
|---------|--|-------------|-------------|--|
| 9. | Sri Chandra Mohan Mishra, MA. LIB | 30.07.1992 | 07.06.1995 | |
| 10. | Dr. Saroj Kumar Pattnaik, M.A. LLB, Ph.D | 07.06.1995 | 17.08.1998 | |
| 11. | Dr. (Miss.) Sarojbala Pattnaik, MA, M.Ed., Ph.D | 19.08.1998 | 26.06.2000 | |
| 12. | Dr. Sailabala Senapati, M.A. Ph.D | 226.06.2000 | 31.12.2007 | |
| 13. | Dr. Gopal Krushna Nanda, MA., M.Phil.(I/C), D. Litt. | 01.01.2008 | 31.03.2008 | |
| 14. | Dr. Prafulla Chandra Mishra,MA., M.Phil., Ph.D (I/C) | 01.04.2008 | 30.09.2008 | |
| 15. | Mrs. Subhada Pattnaik, M.Sc. | 30.09.2009 | 29.02.2012 | |
| 16. | Dr. Pradosh Kumar Pattnaik, M. Ph.D., I/C | 29.02.2012 | 21.02.2013 | |
| 17. | Dr. (Mrs.) Kabita Sarangi, MA., Ph.D., I/C. | 21.02.2013 | 30.06.2014 | |
| 18. | Mrs. Arati Kar, M.Sc., M.Phil. I/C | 01.07.2014 | 31.03.2015 | |
| 19. | Dr. Swapna Pani, M.A., M.Phil., Ph.D, I/c. | 31.03.2015 | 31.01.2017 | |
| 20. | Sri Pradipta Kumar Mishra, M.A., LLB. I/C. | 31.01.2017 | 31.12.2018 | |
| 21. | Mrs. Kalpana Mishra, M.A. | 01.01.2019 | 30.06.2019 | |
| 22. | Mr. Srikanta Ku. Mishra, M.A., LLB. | 01.07.2019 | 31.08.2020 | |
| 23. | Dr. C. Lakshmi, M.A., Ph.D | 01.09.2020 | 30.11.2020 | |
| 24. | Dr. Prafulla Ch. Rath, M.A., Ph.D | 01.12.2020 | 30.06.2022 | |
| 25. | Prof. Shova Das, M.A, M.Phil. | 30.06.2022 | 02.08.2022 | |
| 26. | Dr. Susant Kumar Pattnaik, M.A, Ph.D | 02.08.2022 | 26.08.2022 | |
| 27. | Prof. Shova Das, M.A, M.Phil. | 26.08.2022 | Continuing. | |



ADMINISTRATIVE & ACADEMIC AUTHORITIES

1. Governor : His Excellency Shri Raghubar Das

2. Chief Minister : Sj. Naveen Patniak

3. Minister of Higher Edcuation : Shri Atanu Sabyasachi Nayak

4. Principal Secretary Higher Education : Shri Aravind Agrawal, IAS

5. Vice Chancellor, Utkal University : Prof. Sabita Acharya

6. Vice Chancellor, Ramadevi Women's University : Prof. (Dr.) Aparajita Chowdhary

7. Controller of Examinations, RDWU : Dr. Mamata Mohanty

8. Registrar, Ramadevi Women's University : Smt. Shyamali Mohapatra, OAS

9. Director, Higher Education, Bhubaneswar : Shri Bhabani Shankar Chayani

10. Regional Director, Bhubaneswar : Prof. (Dr.) Suman Das

11. Collector & District Magistrate, Khordha : Shri K. Sudarshan Chakravarty, IAS

KAMALA NEHRU WOMEN'S COLLEGE, BHUBANESWAR

List of Teacher as on 31.02.2023 (Not in order of Seniority)

(Principal-Cum-Secretary: Mrs. Shova Das, Reader in Economics)

Phone: 0674-2530545

| Nam | e & Department | Post Held | Phone Number | |
|----------------|--|-------------|--------------|--|
| ANTHOROPOLOGY | | | | |
| 1. | Dr. (Mrs.) Bibasini Rath, M.A. Ph.D. | Reader (SS) | 8763894483 | |
| 2. | Mrs. Jagruti Patniak, M.A. M.Phil | Lecturer | 9040085424 | |
| 3. | Ms. Rashmi Biswal, M.A, M.Phil | Lecturer | 9810177056 | |
| ECO | NOMICS . | | | |
| 1. | Dr. Lambodar Rout, M.A. Ph.D. | Lecturer | 9438324227 | |
| 2. | Mrs. Swetapadma Nayak, M.A, M.Phil | Lecturer | 8917547733 | |
| EDU | CATON | | | |
| 1. | Dr. (Mrs.) Binita Mohanty, M.A., Ph.D. | Reader(SS) | 9439454269 | |
| ENG | ELISH | | | |
| 1. | Mr. Prafulla Ku. Champatiray, M.A. | Reader (SS) | 9937070893 | |
| 2. | Mrs. Jhum Jhum Das, M.A. | Reader (SS) | 9583990935 | |
| 3. | Dr. Pujaparna Dash, M.A., M.Phil, Ph.D | Lecturer | 9668161777 | |
| 4. | Dr. Sasmita Bharati, M.A, Ph.D | Lecturer | 9438810086 | |
| HIN | <u>DI</u> | | | |
| 1. | Dr. (Mrs.) Manorama Mishra, M.A., Ph.D. | Reader (SS) | 7377280024 | |
| 2. | Dr. (Mrs.) Vedula Ramalakshmi, M.A., Ph.D. | Reader (SS) | 9437392555 | |
| <u>HISTORY</u> | | | | |
| 1. | Mrs. Mitra Mohapatra, M.A. | Reader(SS) | 7978908559 | |
| 2. | Mrs. Smitashree Gharai, M.A. | Reader(ss) | 9439583771 | |
| 3. | Dr. Giridhari Das, M.A, Ph.D | Lecturer | 8249819706 | |
| 4. | Miss Harapriya Garnaik, PG | Lecturer | 9827604320 | |
| | | | | |

| HON | HOME SCIENCE | | | | | |
|--------------------------------------|---|---------------------------------------|--|--|--|--|
| 1. | Dr. (Mrs.) Madhusmita Das, M.A., M.Phil, Ph.D. | Lecturer | 9868615088 | | | |
| <u>ODI</u> | <u> </u> | | | | | |
| 1. | Dr. (Mrs.) Santoshini Mohanty, M.A., M.Phil, Ph.D. | Reader (SS) | 9861296913 | | | |
| 2. | Dr. (Mrs.) Gitanjali Palai, M.A., Ph.D. | Reader (SS) | 9938315689 | | | |
| 3. | Dr. (Mrs.) Shashwati Saumya Sahu, M.A.,NET,Ph.D, | Reader (SS) | 9437488802 | | | |
| 4. | Dr. (Mrs.) Gitanjali Mishra, M.A., Ph.D. | Lecturer | 9861088830 | | | |
| 5. | Mrs. Lopamudra Jena, M.Phil. | Lecturer | 7205448344 | | | |
| POLI | TICAL SCIENCE | | | | | |
| 1. | Mr. Ashok Ku. Pradhan, M.A, M.Phil, LL.B | Reader | 9437279130 | | | |
| 2. | Mrs. Jyotibala Rath, M.A | Lecturer | 6371186942 | | | |
| 3. | Mrs. Rajlaxmi Das, M.A., LL.B | Lecturer | 9938499771 | | | |
| 4. | Dr. Sagarika Swain, M.A, M.Phil, Ph.D | Lecturer | 9776000192 | | | |
| | | | | | | |
| <u>PSYC</u> | HOLOGY | | | | | |
| PSYC 1. | CHOLOGY Mrs. Gayatri Mishra, M.A., M. Phil. Lecti | urer | 9778328540 | | | |
| 1. | | urer | 9778328540 | | | |
| 1. | Mrs. Gayatri Mishra, M.A., M. Phil. Lect | urer Reader(SS) | 9778328540 8480344390 | | | |
| 1. LOGI | Mrs. Gayatri Mishra, M.A., M. Phil. Lecti C & PHILOSOPHY | | | | | |
| 1. LOGI 1. 2. | Mrs. Gayatri Mishra, M.A., M. Phil. C & PHILOSOPHY Dr. Susanta Ku. Patnaik, M.A., Ph.D. | Reader(SS) | 8480344390 | | | |
| 1. LOGI 1. 2. | Mrs. Gayatri Mishra, M.A., M. Phil. C & PHILOSOPHY Dr. Susanta Ku. Patnaik, M.A., Ph.D. Dr. Avijita Das, M.A., M.Phil, NET,Ph.D. | Reader(SS) | 8480344390 | | | |
| 1. LOGI 1. 2. SANS 1. | Mrs. Gayatri Mishra, M.A., M. Phil. Lector C & PHILOSOPHY Dr. Susanta Ku. Patnaik, M.A., Ph.D. Dr. Avijita Das, M.A., M.Phil, NET,Ph.D. SKRIT | Reader(SS) Lecturer | 8480344390 8763551498 | | | |
| 1. LOGI 1. 2. SANS 1. | Mrs. Gayatri Mishra, M.A., M. Phil. C & PHILOSOPHY Dr. Susanta Ku. Patnaik, M.A., Ph.D. Dr. Avijita Das, M.A., M.Phil, NET,Ph.D. SKRIT Dr. Subhrajyoti Sitaram, M.A, M.Phil.,Ph.D. | Reader(SS) Lecturer | 8480344390 8763551498 | | | |
| 1. LOGI 1. 2. SANS 1. SOCI | Mrs. Gayatri Mishra, M.A., M. Phil. C & PHILOSOPHY Dr. Susanta Ku. Patnaik, M.A., Ph.D. Dr. Avijita Das, M.A., M.Phil, NET,Ph.D. SKRIT Dr. Subhrajyoti Sitaram, M.A, M.Phil.,Ph.D. OLOGY | Reader(SS) Lecturer Lecturer | 8480344390 8763551498 7750033291 | | | |
| 1. LOGI 1. 2. SANS 1. SOCI | Mrs. Gayatri Mishra, M.A., M. Phil. C & PHILOSOPHY Dr. Susanta Ku. Patnaik, M.A., Ph.D. Dr. Avijita Das, M.A., M.Phil, NET,Ph.D. SKRIT Dr. Subhrajyoti Sitaram, M.A, M.Phil.,Ph.D. OLOGY Dr. (Mrs.) Swagatika Biswal, M.A., M.Phil.,Ph.D Dr. Debidutta Pradhan, M.A, M.Phil, Ph.D | Reader(SS) Lecturer Lecturer Lecturer | 8480344390 8763551498 7750033291 7008140907 | | | |
| 1. LOGI 1. 2. SAN: 1. SOCI 1. 2. | Mrs. Gayatri Mishra, M.A., M. Phil. C & PHILOSOPHY Dr. Susanta Ku. Patnaik, M.A., Ph.D. Dr. Avijita Das, M.A., M.Phil, NET,Ph.D. SKRIT Dr. Subhrajyoti Sitaram, M.A, M.Phil.,Ph.D. OLOGY Dr. (Mrs.) Swagatika Biswal, M.A., M.Phil.,Ph.D Dr. Debidutta Pradhan, M.A, M.Phil, Ph.D | Reader(SS) Lecturer Lecturer Lecturer | 8480344390 8763551498 7750033291 7008140907 | | | |

| CHE | MISTRY | | | |
|-------------|--------------------------------------|------------------|-------------|------------|
| 1. | Miss Subhalaxmi Biswal, M. Sc. | | Lecturer | 8895234119 |
| 2. | Miss Laxmiprada Nayak, M. Sc. | | Lecturer | 9040224287 |
| MAT | HEMATICS . | | | |
| 1. | Dr. Ramakanta Mohapatra, M.Sc. | , M.Phil., Ph.D. | Reader (SS) | 9937141842 |
| 2. | Dr. Bhanupriya Dash, M.Sc., M.Ed | l., Ph.D | Lecturer | 9937915669 |
| PHYS | <u>SICS</u> | | | |
| 1. | Mrs. Sharon Pradhan, M.Sc., M.P | hil. | Lecturer | 9861097350 |
| 2. | Mr. Prashanta Ku. Subudhi, M.Sc. | , M. Phil. | Lecturer | 9437413903 |
| <u> 200</u> | <u>LOGY</u> | | | |
| 1. | Dr. Subinita Mishra, M.Sc., B.Ed., | Ph. D. | Reader(SS) | 9437603926 |
| 2. | Dr. Taraprasad Mohapatra, M.Sc. | , Ph.D. | Lecturer | 9437232022 |
| COMMERCE | | | | |
| 1. | Mrs. Saswati Mohanty, M.Com., MBA | | Lecturer | 9937047567 |
| INFO | RMATION & TECHNOLGOY | | | |
| 1. | Mr. Tushar Kanta Padhi, M.Sc.,. (IT) | | Lecturer | 9337842790 |
| | | | | |
| | <u>GU</u> | IEST FACULTY | | |
| 1. | Ms. Prangya Pradeepa Mohanty | Commerce | Lecturer | 9348473087 |
| 2. | Mr. Suman Sourav Bastia | Comp. Science | Lecturer | 7008288474 |
| 3. | Ms. Manisha Nayak | Economics | Lecturer | 6370126911 |
| 4. | Ms. Sradhanjali Biswal | Education | Lecturer | 8249272057 |
| 5. | Mrs. Nibedita Jena, M.A. | Home Science | Lecturer | 9777878095 |
| 6. | Ms. Anjalibala Nanda | History | Lecturer | 9178012783 |
| 7. | Mr. Mitan Kumar Lenka | Mathematics | Lecturer | 9090869391 |
| 8. | Ms. Jyotika Maharana | Philosophy | Lecturer | 7077407198 |
| 9. | Ms. Sagarika Mohanty | Psychology | Lecturer | 9692239272 |

| INFORMATION BOOKLET | INFO | RMAT | TON B | BOOKL | ET |
|---------------------|------|------|-------|-------|----|
|---------------------|------|------|-------|-------|----|

| 10. | Ms. Puspanjali Nanda | Physics | Lecturer | 8917694335 | | |
|---------------------------|-----------------------------|-------------------|-----------|------------|--|--|
| 11. | Mrs. Minali Prava Mohapatra | Sanskrit | Lecturer | 9776558257 | | |
| 12. | Dr. Subhashree Tripathy | Sanskrit | Lecturer | 9556538453 | | |
| 13. | Ms. Kajal Dash | Sociology | Lecturer | 7077875282 | | |
| 14. | Mrs. Meera Mamata Pattnaik | Zology | Lecturer | 8984156175 | | |
| 15. | Mrs. Sarita Sahoo | PET | Lecturer | 7008197366 | | |
| GUEST FACULTY P.G. | | | | | | |
| 1. | Dr. Sasmita Nayak | Odia | Lecturer | 9938756273 | | |
| 2. | Dr. Sasmita Jena | Odia | Lecturer | 9439854403 | | |
| 3. | Ms. Swati Samantaray | Political Science | Lecturer | 9778941413 | | |
| 4. | Ms. Mamata Padhy | Sociology | Lecturer | 7064046428 | | |
| 5. | Ms. Aiswarya Pattnaik | Sociology | Lecturer | 9778029732 | | |
| | LIST OF DEMO | NSTRATOR / L | AB. ASST. | | | |
| | | | | | | |

| Sl. No. Department | | Name | Post Held | Mob. No. |
|--------------------|--------------|---|--------------|-------------|
| 1. | Home Science | Mrs. Ranjana Behera, B.A., | Demonstrator | 9557189195 |
| 2. | Chemistry | Mrs. Trupti Mohanty, B.Sc. (H) | Demonstrator | 9437356556 |
| 3. | Chemistry | Mr. Anil Kumar Mishra, B.Sc. (H) | Demonstrator | 8270984488 |
| 4. | Physics | Mr. Amit Ku. Prusty, M.Sc. | Demonstrator | 9937655868 |
| 5. | Physics | Mr. Swaraj Mahammad, B.Sc. (H) | Lab. Asst. | 9438786267 |
| 6. | Anthropology | Mrs. Kasturi Kiran, M.A., MSW | Lab. Asst. | 8908566273 |
| 7. | Psychology | Mrs. Priyanka Tripathy, M.A., | Lab. Asst. | 75047185425 |
| 8. | Biology | Mrs. Sagarika Tripathy, B.Sc. (H) | Demonstrator | 9937475400 |
| 9. | Botany | Miss Mousumi Burman, B.Sc. (H) | Lab. Asst. | 8342074053 |
| 10. | Zoology | Mr. P. Tushar Kanta Samantaray, B.Sc. (H) | Lab. Asst. | 8984959334 |
| 11. | Comp. Sc. | Mrs. Suvasmita Saoo | Lab. Asst. | 8249148359 |

IMPORTANT TELEPHONE NUMBERS

Kamala-Nehru Women's College, BBSR 0674-2530545 Sub-collector, Bhubaneswar 0674-2432301 Director, C.D.C., Utkal University 0674-2581828 Registrar, Utkal University 0674-2581387 Director, Academic Staff College 0674-2581306 Collector cum District Magistrate, Khordha 06755-220001 Minister, Higher Education, Odisha 0674-2536751 Principal Secretary, Higher Education, Odisha: 0674-2536862 Fax 0674-2393529

Director, Higher Education, Odisha : 0674-2323191

Fax : 0674-2391973

Regional Director, Bhubaneswar 0674-2533284 Deputy Director, Bhubaneswar 0674-2535563 Vice Chancellor, RWU 0674-2542644 Controller of Examinations, RWU 0674-2542844 Programme Coordinator, NSS 0674-2581515 Director, Academic Staff College 0674-2581306 Chairman, CHSE, Odisha 0674-2300903 Controller of Examinations, CHSE, Odisha 0674-2300907

Principal, BJB College : (0)0674-2432397, (R) 0674-2433152

Principal, Rajdhani College : 0674-2562491

Principal, R.D. Womens' College : 0674-2543448

Principal, Satyasai Womens' College : 0674-2350422

Principal, Maharshi College of Natural Law : 0674-2512268

Principal, Ekamra College : 0674-2594600

Principal, D.R. Nayapaili College, BBSR : 0674-0674-2561983

Kalinga Hospital : 0674-23004,0674-2300570

Jayadev Bhawan 0674-2530794 Capital Police Station 0674-2533732 Capital Hospital 0674-2390686 Municipality Hospital 0674-2591237 Ayurvedic Hospital 0674-2432347 Veterinary Dispensary 0674-2540924 Railway Enquiry (BBSR) 131/0674-2532233 Fire Station 101/0674-2312088

Ambulance : 102/0674-2390688, 102/2531485/

2390076/0674-2402005

Redcross Blood Bank : 0674-2591206

LIST OF NON - TEACHING STAFF

| SI. No. | Name of the Employee | Designation | Mobile |
|---------|----------------------------------|---------------------------|------------|
| 1. | Mr. Chittaranjan Ray | Sr. Clerk | 9937266399 |
| 2. | Mrs. Sabita Samal | Sr. Clerk | 7205739951 |
| 3. | Mrs. Pranati Sahoo | Jr. Clerk | 6371171054 |
| 4. | Mr. Panigrahi Jyoti Ranjan Dash | Lab.Asst. | 9861780496 |
| 5. | Mrs. Anasuya Das (Contractual) | Jr. Clerk | 9853470697 |
| 6. | Mr. Jitendra Kumar Das | Jr. Clerk | 9937407773 |
| 8. | Mr. Ratikanta Behera | DEO | 9778646888 |
| 9. | Mr. Ratikanta Pradhan | Jr. Clerk | 7787911537 |
| 10. | Ms. Sudeeptabala Sahoo(Contr.) | Jr. Clerk (Deployment) | 7008611492 |
| 11. | Ms. Mamuni Pattnaik(Contr.) | Jr. Clerk | 8249932793 |
| 12. | Ms. Sanghamitra Singh(Contr.) | Jr. Clerk | 7978424449 |
| 13. | Mr. Surendra Barik | Attendant in Botany | 9337562627 |
| 14. | Mr. Rabindranath Dash | Library Attendant | 9040077393 |
| 15. | Mr. Pravakar Baral | Attendant in Physics | 9778786715 |
| 16. | Mr. Sarat Ch. Samantaray | Attendant in Anthropology | 9778875122 |
| 17. | Mr. Debiprasad Mishra | Lab. Attendant in Chem. | 9692477199 |
| 18. | Ms. Bharati Pradhan | Lab. Attendant in H.Sc | 7788920644 |
| 19. | Mr. Khertrabasi Behera | Peon | 9853451094 |
| 20. | Mr. Kartika Ch. Behera | Peon | 9937924486 |
| 21. | Mr. Harihar Nayak | Mali | 9777014627 |
| 22. | Mr. Haladhar Panda | Library W/M Bearer | 9776182944 |
| 23. | Mrs. Sumitra Gochhayat | Sweeper | 9337034380 |
| 24. | Mr. Babuli Sethi | Peon | 9937262423 |
| 25. | Mr. K. Debendra Reddy | Mali | 9178806235 |
| 26. | Ms. Sanjukta Muduli(Contractual) | Peon | 9178927542 |
| 27. | Mr. Harish Chandra Reddy(Contr.) | Peon | 7809524927 |

KAMALA NEHRU WOMEN'S COLLEGE, BHUBANESWAR

(This list is not strictly according to seniority)

PRINCIPAL-CUM-SECRETARY: MRS. SHOVA DAS, READER IN ECONOMICS Phone: 0674-2530545, 9437279095

1. Staff Council Secretary : Dr. Bibasini Rath, Reader(SS) in Anthropology

Asst Staff Council Secretary : Dr. Pujaparna Dash, Lect. in English

2. Secretary Staff Club : Dr. Vedula Ramalakshmi, Reader(SS) in Hindi

Associates : Mr. Amit Ku. Prusty, Demon. In Physics

Mr. Anil Ku Mishra Demonstrator

in Chemistry

Mr. P. Tusharkanta Samantaray, Lab.

Asst. in Zoology

3. Prof. in charge Higher : Dr. Binita Mohanty, Reader(SS) in Education Secondary Education (+2)

4. Administrative Bursar : Dr. Ramakanta Mohapatra,

Associate

Associates

Co-ordinator, RUSA

Associate Coordinator

7.

8.

Reader(SS) in Mathematics

5. Accounts Bursar : Dr. Lambodar Rout, Lect. In Economics

6. Prof. In Charge , UGC : Dr. Avijita Das, Lect. in Philosophy

Mrs. Lopamudra Jena, Lect. In Odia

Dr. Lambodar Rout, Lect. In Economics

Associate Dr. Swagatika Biswal, Lect in Sociology

NAAC Coordinator : Dr. Madhusmita Das, Lect. in Home Science

Dr. Pujaparna Dash, Lect. In English

Ms. Harapriya Garnaik, Lect. In History

9. IQAC Coordinator : Dr. Vedula Ramalakshmi, Reader(SS) in Hindi

Dr. Lambodar Rout, Lect. In Economics

Dr. Sagarika Swain, Lect. In Pol.Sc

10. NAAC Committee : NAAC Coordinator & Associates

IQAC Coordinator & Associates

Admin. Bursar

Accounts Bursar

Prof. In charge UGC

 $\hbox{Co-ordinator\,,} RUSA$

Academic Bursar

Prof. in Charge, Library

HOD, Education

HOD, Physics

HOD, Zoology

HOD, Psychology

Dr. Tara Prasad Mahapatra, Lect. In Zoology

11. Academic Bursar Mrs. Jhum Jhum Das, Reader (SS) in English Associates

Dr. Bibasini Rath, Reader(SS) in Anthropology

Dr. Sasmita Bharati, Lect. in English Ms. Harapriya Garnaik, Lect. In History

12. Development Committee Administrative Bursar

> **Accounts Bursar** Prof in Charge UGC Prof I/C RUSA

Dr. Subinita Mishra, Reader(SS) in Zoology

Prof. in Charge, Library

13. P.G. Committee Administrative Bursar

> Dr.Ramakanta Mahapatra, Accounts Bursar(Co-ordinator)

Mrs. Jhum Jhum Das, Reader(SS) In English Dr. Rajasri Sahoo, Lecturer In Botany

14. Students' Union Advisor Dr. Vedula Ramalakshmi, Reader(SS) in Hindi

Associate Advisors Mrs. Rajalaxmi Das, Lecturer in

Political Science

Dr. Gitanjali Mishra, Lecturer in Odia Mrs. Jagruti Pattnaik, Lect. in Anthropology Dr. Gayatri Mishra, Lecturer in Psychology

15. Cultural Association(+2)

Vice President

16. Athletic Club (+2 & +3)

Mrs. Lopamudra Jena, Lecturer in Odia Mr. Anil Ku. Mishra, Demon. In Chemistry Mr. Ashok Ku. pradhan, Reader(SS) in Pol.Sc Dr. Manorama Mishra, Reader(SS) in Hindi

Vice President

Associate Vice Presidents

Associate Vice Presidents

Ms. Rashmi Biswal, Lect. In Anthropology Mr. Swaraj Mohammad Lab . Asst in Physics

17. Dramatic Association Dr. Shashwati Saumya Sahu,

(for +2 & +3)Vice President

Mrs. SwetaPadma Nayak,

Lect. in Economics

Reader (SS) in Odia

Associate Vice Presidents Mr. Anil Ku Mishra Demonstrator

in Chemistry

18. Examination Committee Dr. Ramakanta Mohapatra,

+2(College & CHSE) Reader(SS) in Mathematics

> Dr. Taraprasad Mohapatra Lecturer in Zoology Miss LaxmipradaNayak Lecturer in Chemistry Mrs. Mousami Burman, Lab. Asst in Botany Mrs. PriyankaTripathy, Lab. Asst in Psychology Mr. Tusarkanta Samantary Lab. Asst in Zoology Mr. Swaraj Mohammad Lab . Asst in Physics

Dr. Shashwati Saumya Sahu, Reader (SS) in Odia 19. TABULATORS-Prof in Charge(+2) :

+2 1st Year Arts : Mrs. Saswati Mohanty , Lect. in Commerce +2 2nd Year Arts : Mr. Anil Ku Mishra Demonstrator in Chemistry +2 1st Year Science : Mr.Tusarkanta Samantaray Lab. Asst in Zoology +2 2nd Year Science : Mrs. Mousami Burman, Lab. Asst in Botany +2 1st Year & 2nd Year Commerce : Mr. Swaraj Mahamad, Lab. Asst in Physics

20. Examination Committee(+3 / PG) : Mrs. Santosini Mohanty, Reader(SS) in Odia (College& University) Dr. Gitanjali Pallai , Reader(SS) in Odia

Dr. Swagatika Biswal, Lect. in Sociology Mrs. Trupti Mohanty Demonstrator in Chemistry

Mrs. SagarikaTripathy Demonstrator in Botany Mr. Amit Ku Prusty Demonstrator in Physics

Mrs. Kasturi Kiran, Demonstrator

in Antropology

TABULATORS-Prof in Charge(+3)
 Associates
 Associates
 Dr. Trupti Pattnaik Lecturer in Botany
 Dr. Pujaparna Dash, Lect. In English
 Mrs. Subhalaxmi Biswal, Lect in Chemistry
 e-Admission Committee (+2)
 Mrs. Jhum Jhum Das, Reader(SS) In English

(Co-Ordinator)

Ms. Rashmi Biswal, Lect. In Anthropology

Dr. Gitanjali Mishra, Lect. in Odia Dr. Sagarika Swain, Lect. in Pol.Science Ms. Harapriya Garnaik, Lect. In History

Mrs. Ranjana Behera, Demn.

In Home Science

Mr. Swaraj Mahommad, Lab.

Asst. in Physics

Mr. P. Tusharkanta Samantaray,

Lab. Asst. in Zoology

Mr. Ratikanta Behera, DEO Mrs. Pranati Sahoo, Jr. Asst Mr. Sarat Ch.Samantaray, Peon Mr.Khetrabasi Behera, Peon

23. e-Admission Committee (+3) : Dr. Binita Mohanty, Reader(SS)

in Education(Co-Ordinator)

Dr. Manorama Mishra, Reader(SS) in Hindi

Dr. Avijita Das, Lect. in Philosophy Mrs. Rajalaxmi Das, Lecturer

in Political Science

Dr. Gayatri Mishra, Lecturer in Psychology Mrs. Lopamudra Jena, Lecture in Odia Mrs. Jagruti Pattnaik, Lect. in Anthropology,

Mr. Amit Ku. Prusty, Demon. In Physics

Mr. Ratikanta Behera, DEO Mrs. Anasuya Das, Jr. Asst Mr. Kartik Ch Behera, Peon

24. e-Admission Committee (P.G) : Mrs. Jyotibala Rath,Lect. In

Pol. Sc (Co-Ordinator)

Dr. Tara Prasad Mahapatra, Lect. In Zoology Dr. Sasmita Bharati, Lecture in English Mr. Amit Ku. Prusty, Demon. In Physics Mr. Anil Ku Mishra Demonstrator

in Chemistry

Mr. Ratikanta Behera, DEO Mrs. Suvasmita Sahoo, Jr. Asst Mr. K. Debendra Reddy, Peon

25. Outside Examination Committee : Admin. Bursar

Accounts Bursar

Dr. Tara Prasad Mohapatra, Lect. in Zoology

Mr. Ratikanta Pradhan, Jr. Asst.

26. Academic Council : All HODs

27. College Calender : Mr. Pranay Ku.Parija, Reader(SS) in Sociology Editorial Board : Dr. Vedula Ramalakshmi, Reader(SS) in Hindi

Dr. Sasmita Bharati, Lecture in English

Mrs. SwetaPadma Nayak, Lect. in Economics

Mrs. Lopamudra Jena, Lect. In Odia

28. Library Prof-in-charge

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Associates

Dr. Avijita Das, Lect. in Philosophy Dr. Rajasri Sahoo, Lecturer In Botany

Mr. Tusharkanta Padhy, Lect. In IT

29. Library Committee Admin. Bursar

Accounts Bursar Prof I/C UGC

Co-coordinator, RUSA

Prof I/C (Library) and Associates Mr. Prafulla Ku. Champatiray,

Reader(SS) in English

Mrs. Smitashree Ghadei, Reader(SS) in History Dr. Madhusmita Das, Lect. in Home Science

Mr.TusharkantaPadhi Lecturer in IT

Mrs. Suvasmita Sahoo, Jr. Asst

31. R.T.I Cell 1st Appellate Authority

Prof. In charge(PIO)

30. College Website

: Mr. Ashok Ku. pradhan, Reader(SS) in Pol.Sc Dr. Lambodar Rout, Lect. in Economics

32. Building Construction, Demolition : Dr. Subinita Mishra, Reader(SS) in

& Maintenance(UGC & College) Zoology (Prof I/C)

Associates Dr. Gitanjali Mishra, Lect. in Odia

Dr. Swagatika Biswal, Lect. in Sociology Mr. Amit ku. Prusty, Demon. In Physics

33. Construction Committee : Administrative Bursar

(for U.G.C & College) : Accounts Bursar

Prof in Charge UGC Co-ordinator, RUSA

Prof in Charge Construction & Associates

34. Electricity, Electronic Instruments,: Dr. Bhanupriya Dash, Lect. in Mathmatics

Audio visual instruments,

Mr. Prashanta Ku. Subudhi, Lect. in Physics

Telephone and Water Supply Mr. Tusharkanta Padhi, Lect. in IT

35. College Furniture : Dr. Vedula Ramalakshmi, Reader(SS)

Associates in Hindi(Prof I/C)

Mrs. Jagruti Pattnaik, Lect. In Anthropology

Mr. P. Tusarkanta Samantary

Lab. Asst in Zoology Mrs. Sabita Samal, Sr.Clerk

36. Budget Committee : Administrative Bursar

Accounts Bursar Prof in Charge UGC Coordinator RUSA Prof. In Charge, Library

Dr. Bibasini Rath, Reader(SS) in Anthropology

37. College Magazine : Dr.Ramakanta Mahapatra,

Editorial Board Associates Reader(SS) in Mathematics(Prof I/C)

Mrs. Jhum Jhum Das, Reader(SS) In English Dr. Madhusmita Das, Lect. in Home Science Mr.Tusharkanta Padhi, Lecturer in IT

38. Day Scholars Association : Mr. Prafulla Ku. Champatiray,

Vice President

Reader(SS) in English

Associate Vice Presidents Dr. Gitanjali Pallai, Reader (SS) in Odia

Dr. Tara Prasad Mohapatra, Lect. in Zoology Mr. Anil Kumar Mishra, Demon. In Chemistry

Mr. Haladhara Panda, Library

Bearer cum Watchman

39. Career Counseling(Prof I/C) : Dr. Madhusmita Das Lect. in Home Science

Dr. Lambodar Rout, Lect. In Economics Dr. Pujaparna Dash, Lect. In English

40. Income Tax, EPF & Pension Dr. Lambodar Rout, Lect. in Economics

41. N.S.S Prof. in Charge (+3) : Dr. Madhusmita Das, Lect. in Home Science N.S.S Prof. in Charge (+2) : Mr.Tusharkanta Padhi, Lecturer in IT

42. Self Defence Mrs. Gayatri Mishra, Lect. Associates

In Psychology(Prof I/C)

Mrs. SwetaPadma Nayak, Lect. in Economics Mrs. Jagruti Pattnaik, Lect. in Anthropology Mr. Anil Kumar Mishra, Demon. In Chemistry

43. Red Cross(YRC) Dr. Saswati Saumya Sahoo, Associates Reader(SS) in Odia(Prof I/C)

Ms. Rashmi Biswal, Lect. in Anthropology Dr. Sasmita Bharati, Lecture in English

44. Time Table Dr. Bhanupriya Das, Lect. in

Associate Mathematics(Prof I/C)

Mr. Prashanta Ku. Subudhi, Lect. in Physics

45. Oriya SahityaSamaj Dr. Santosini Mohanty, Reader(SS) in Odia

Dr. Gitanjali Mishra, Lect. in Odia

46. Scholarship Dr. Saswati Saumya Sahoo, Associates Reader(SS) in Odia(Prof I/C)

Mrs. Rajalaxmi Das, Lecturer in

Political Science

Dr. Swagatika Biswal, Lecturer in Sociology

Mrs. SwetaPadma Nayak,

Lect. in Economics

Ms. Rashmi Biswal, Lecturer in Anthropology Ms. Harapriya Garnaik, Lect. In History

47. Purchase Committee Administrative Bursar

Accounts Bursar Prof I/C UGC Coordinator, RUSA

Prof. in Charge, Construction Prof. In Charge, Library

48. Staff Common Room Dr. Santosini Mohanty, Reader(SS) in Odia Prof in Charge

Mrs. Jagruti Patnaik, Lect. in Anthropology

49. Students Common Room Dr. Pujaparna Dash, Lect. in English

> Ms. Harapriya Garnaik, Lect. In History Mrs. Saswati Mohanty, Lect. in Commerce

50. College Canteen Admn. Bursar

Accounts Bursar

Mr. Anil Ku Mishra Demonstrator in Chemistry

51. Grievance Cell Advisor Admn. Bursar

> **Accounts Bursar** Academic Bursar **Advisor Students Union** Prof I/C and Associates (+2 Cultural Association)

52. Discipline Committee Admn. Bursar

Accounts Bursar

Advisor Students Union

Dr. Binita Mohanty, Reader(SS) in Education Dr. Vedula Ramlakshmi, Reader(SS) in Hindi Mr. Pranaya Ku. Parija, Reader(SS) in Sociology

53. Affiliation, Concurrence and Liasoningto D.H.E, RDE C.H.S.E/University

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Dr. Ramakanta Mahapatra,

Reader(SS) in Mathematics

Dr. Lambodar Rout, Lect. in Economics

54. Anti Ragging Cell Dr. Subinita Mishra, Reader (SS)

> in Zoology (Co-ordinator) Dr. Gayatri Mishra, Lect. in Psychology (Counseller)

Dr. Avijita Das, Lect. in Philosophy

Mrs. SwetaPadma Nayak , Lect. in Economics Mrs. Saswati Mohanty, Lect. in Commerce Mr. Subhalaxmi Biswal, Lect. in Chemistry

55. Sexual Harassment Cell

Dr. Binita Mohanty, Reader(SS) in Education

Dr. Trupti Patnaik, Lect. in Botany

Mrs. Subhalaxmi Biswal, Lect. in Chemistry

56. Planning Board

(For UGC)

Admn. Bursar **Accounts Bursar**

Prof I/C U.G.C

Advisor, Students Union

Coordinator, RUSA Prof I/C Examination (+3) Prof. in Charge Construction

57. Audit Compliance Cell

Administrative Bursar

Accounts Bursar

58. Celebration & Anniversary

Associates

Dr. Bibasini Rath, Reader(SS)

in Anthropology(Prof I/C)

Mrs. Rajalaxmi Das, Lecturer in Political Science

Mr. Anil Ku. Mishra, Demon. In Chemistry

59. Campus Beautification

Mr. Prafulla Ku. Champatiray, Reader(SS) in English(Prof I/C)

Dr. Vedula Ramalakshmi, Reader(SS) in Hindi

Dr. Avijita Das, Lect. In Philosophy

Mr. Anil ku. Mishra, Demon. In Chemistry

Mr. Jitendra Ku Das, Jr. Asst. Mr. Harihar Nayak, Gardner Mr. K. Debendra Reddy, Gardner

60. Science Society

Dr. Subinita Mishra, Reader (SS) in Zoology Dr. Bhanupriya Dash ,Lect. in Mathematics

61. U.G.C Hostel Superintendent Dy. Superintendents

Dr. Subinita Mishra, Reader (SS) in Zoology Dr. Bhanupriya Das, Lect. in Mathematics Mrs. Jagruti Pattnaik, Lect. in Anthropology Mr. Prasant Ku. Subudhi, Lecturer in Physics Mr. Amit Ku Prusty Demonstrator in Physics

Mr. Prasant Ku. Subudhi, Lecturer in Physics

62. Language Lab Prof. in Charge

HOD English HOD Odia HOD Hindi

63. Abstract of Attendance

(Prof I/C)

Dr. Manorama Mishra Reader(SS) in Hindi

Mr. Tusarkanta. Samantaray +2 1st Year & 2nd Yr Arts

Lab Asst in Zoology

+2 1st Year & 2nd Yr Science

+2 1st Year& +2 2nd Yr

Mrs. PriyankaTripathy, Lab. Asst. in Psychology Mr. Swaraj Mohamad Lab Asst in Physics

Commerce

+3 1st Yr, 2nd Yr& 3rd Yr Arts +3 1st Yr, 2nd Yr & 3rd Yr

Science

Mrs. SwetaPadma Nayak, Lect. in Economics Mrs. Lopamudra Jena, Lect. In Odia

+3 1st Yr, 2nd Yr& 3rd Yr

Commerce

Mrs. Saswati Mohanty Lecturer in Commerce

64. Internal Complaint Committee(As per instruction of DHE Odisha) Presiding Officer in Mathematics Employees as Members

Mr. Pranaya Ku. Parija, Reader(SS) in Sociology Dr. Ramakanta Mahapatra, Reader(SS)

Dr. Binita Mohanty, Reader(SS) in Education

65. Prof. in charge of Stationery (Store)

Dr. Gitanjali Pallai, Reader(SS) in Odia

66. Mo College Abhijan

Mrs Rajalaxmi Das, Lecturer in Political Science Mrs. Jagruti Pattnaik, Lecturer in Anthropology Dr. Bibasini Rath, Reader(SS) in Anthropology

67. Prof I/C SAMS Lab 68. Legal Cell

Mrs. Santosini Mohanty, Reader(SS) in Odia

Mr. Pranay Kumar Parija, Reader (SS) in Sociology Dr. Ramakanta Mahapatra,

Reader(SS) in Mathematics

Dr. Lambodar Rout, Lect. in Economics Dr. Swagatika Biswal, Lecturer in Sociology

Mr. Jitendra Ku Das, Jr. Asst. Mr. Ratikanta Pradhan, Jr. Asst.

69. Allumini Association KNWC

Mrs. Rajalaxmi Dash, Lect. in Pol. Sc Dr. Lambodar Rout, Lect. In Economics Dr. Rajasri Sahoo, Lect.In Botany

Dr.Subhrajyoty Sitaram, Lect. In Sanskrit

COLLEGE RULES AND DISCIPLINE

- **0**1. All the student are required to put on their college uniform during college hours.
- 2. A student is advised to keep her identity card during college hours so as to produce it, at the time of need.
- 3. Every student is required to attend her classes regularly. Continuous absence is a serious breach of college discipline.
- 4. Students not connected with a class should not assemble in front of the class room or make a noise. while the class is in progress.
- 5. Students are required to go to the specified counters to get their work done. Fees are received in the college cash counter as notified to the students.
- 6. Cycles, Scooters etc. should be kept in the specified shed.

- 7. Grievances of the students, if any, should be brought to the notice of the principal.
- 8. Every student should go through the college calendar for any information.
- 9. Every student should go through the college notice board everyday to get necessary information regarding all office orders, suspension of classes, examination, literary competitions and cultural programmes etc. She may, however, seek clarification from the office, if necessary.

The academic session of the college is from June to May. A session is divided into two terms.:

- a) First term June to December
- b) Second Term January to May

Admission into the college begins from a date fixed by the Govt. of Odisha and continues till the last date prescribed by the Govt. under the E-admission scheme.

Before a student is admitted into the college she and her guardian have to sign an undertaking in the proper form to the effect that the student will abide by the rules of the college.

Each student must register in the college office the address at which she lives. Any change in address must be intimated to the office in writing.

Students who want to take Transfer certificates, mark sheet and conduct certificates are required to apply to the Principal. For duplicate conduct certificate Rs. 10.00 will be charged. Identity card must be produced at the time of receipt of any certificate or mark-sheet.

As soon as Tutorial-Practical-Proctorial groups are formed and notified, it is the duty of a student to find out the particular group in which she has been included. If she

is not included in any of the groups she must bring the fact in writing to the notice of the Prof. in-charge of time table.

Fees are received in the college office on the days fixed for collection. Students, shall tender the exact amount of their dues and should stand in queue while waiting at the counter for depositing their fees.

No club or society should be started or maintained in the college without the approval of the Principal.

Students shall abide by such hygienic principles and submit themselves to such anti-epidemic-procedure as would be laid down by the Principal

CODE OF CONDUCT FOR THE STUDENTS

Discipline:

- a) Students should take their seats before the teacher enters the classroom with proper uniform and should not leave their seats during the lecture.
- b) They must not spit on the walls, floor, pillars or doors of College Scribbling, pasting placards or posters or otherwise disfiguring college walls, or boards are strictly prohibited.
- c) Students are forbidden to loiter in the corridors. They have to remain either in the common room or in any vacant room when they have no classes.
- d) Tampering with the light and fan switches and gas and water taps and fittings is strictly prohibited
- e) Continuous absence without permission is a serious breach of college discipline.
- f) Any breach of discipline may be punished with a fine, expulsion or by rustication.
- g) Students must conduct themselves with a sense of decorum particularly in the college or playground while attending meetings. Students attending a political meeting shall so conduct themselves as not to bring them into undesirable prominence and they shall not take active part in the proceedings.
- h) Use of mobile phone by the students in the class-room is not permissible.
- I) Any other rule prescribed by the principal for better academic administration of the institution should be adhered to.

NO RAGGING

The student will not resort to raggging activities or any other act of misbehaviour in the college premises or outside to the newly admitted students. In case it is found that any student is involved in such ragging activities, she will be sent home and her

name shall be struck off from the Institution. (Judgement pronounced by Hon'ble Chief Justice of Orissa High Court. Justic N. Y. Hanumanthappa and Justice Bimal Prasad Das in O. J.C. NO. 0868 of 1996)

If any incident of ragging comes to the notice of the authority concerned, the accused student will be given an opportunity to explain and if her explanation is not satisfactory, the authority would expel her from the institution.

Keeping the above facts in view, an anti- ragging cell has been formed in the college for the benefit of the students.

The 1st year / junior students should be intimated to write confidentially to the Anti Ragging cell about the ragging by the senior students, if it occurs in the college. With reference to letter no. III - HE- Admn-54/06/11871 (12) / dt.22.04.09/dt.29.05.09 on "RAGGING" in Educational Institution.

CODE OF CONDUCT FOR THE STAFF OF THE INSTITUTION

The college always strives to maintain high degree of professional excellence along with academic standards. For this purpose the college has spelt out the code of conduct for the staff.

Code of conduct for the staff of the institute.

- Staff must maintain high standards of punctuality, honesty and professional ethics.
- They should work within the institutional policies and practices, so as to satisfy the vision and mission of the institute.
- Staff must ensure that they are dressed decently and appropriately for the tasks they undertake.
- Staff should cooperate and collaborate with colleagues and external agencies, this is necessary to support the development of the college and students.
- Staff should act in a professional and congenial manner towards colleagues, irrespective of their relative position or status within the institutional hierarchy.
- All staff of the college should maintain harmonious relations with other staff and students,
- Staff should maintain confidentiality in conduct of examinations and any other information, unless asked to reveal by the institutional authority.
- All staff, should follow the instructions and directions of the authority.

- All staff should constructively contribute toward the development of the college and university.
- All staff should strictly adhere to the academic requirement of the institution and maintain the sanctity of academic environment.
- All staff shall extend their services for the welfare of the community & society at large.
- All staff should properly maintain the records of respective portfolio.
- All staff should make an effort for the continuous development through training programs, workshops and research and development activities.

REGISTRATION OF STUDENTS ALLUMINI ASSOCIATION

- A student admitted into the first year of the three year Degree course has to get herself registered in RDWU. She is to pay a fee for the registration. If her name is struck off the rolls for default in payment of the prescribed college dues, or for any reason and readmission is sought thereafter, she has to pay the fee as admissible under rules for readmission.
- 2. Students seeking admission in to the +3 1st year class of the college has to pay a fee for recognition.

Registration is essential to appear at the council of RDWU Examination. The registration receipt is required to be produced at the time of filling in application for admission to the RDWU Examination. Students are, therefore, advised to preserve their registration receipt with care.



MODEL REGULATION FOR UNDER GRADUATE PROGRAMME FOR +3 (B.A/B.COM/B.SC)

(AS PER CBCS SYSTEM) FROM THE SESSION 2023-24

Universities / Autonomous / Degree Colleges Of Odisha

1. Outlines of Choice Based Credit System (Arts / Science / Commerce stream) Core Course(I4 papers) for Bachelors degree in a particular discipline:

The course designed for papers under this category aim to cover the basics that a student is expected to imbibe in that particular discipline. A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course. In BA Pass course, MIL1, MIL2 English 1 and English 2 are also core courses. The Institution/student may refer to the Corresponding Language syllabus for the same.

Discipline Specific Elective (DSE) Course (4 Papers):

Elective courses offered under the main discipline/subject of study is referred to as Discipline Specific Elective. The list provided under this category is suggestive in nature and each University has complete freedom to suggest additional papers under this category based on their expertise, specialization, requirements, scope and need.

Dissertation/Project:

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(An elective course is designed to acquire special/advanced knowledge, such as supplement study/support study to a project work. A candidate studies such a course on his own with on advisory support by a teacher/ faculty member this is called dissertation / project.)

Generic Elective (GE) Course(4 papers):

An-elective course chosen from an unrelated discipline/subject, with an intention to seek exposure beyond discipline/s of choice is called a Generic Elective. The purpose of this category of papers is to offer the students the option to explore disciplines of interest beyond the choices they make in Core and Discipline Specific Elective papers. Universities can offer two papers each in two subjects as GE or four papers one subject. The BA pass course also offers 2 GE papers. Depending on the subject, GE1 and GE2 listed In each Honours syllabus may be used as models for the purpose.

Ability Enhancement Compulsory Courses (AECC):

Paper I: Environmental Science.

Paper II: MIL Communication (English/Odia / Hindi Sanskrit / Urdu / Telugu)

Skill Enhancement Courses (SEC):

These courses may be chosen from a pool of courses designed as per the availability of courses and faculty/suitability of the college to provide skill-based

knowledge. The main purpose of these courses is to provide students life-skills so as to increase their employability. A Student opting for Honours would have to take two SEC and a student offering Pass papers would take four papers of SEC. Some of the subject syllabi have also provided options in SEC. The Autonomous institution / University through its Board of Studies need to suggest the necessary qualifications for teaching of the ability and skill courses. However, as a general practice, specific language teachers can be assigned to teach AECC2. Life Science Faculty can be assigned Environment Studies, English Faculty Communicative English. Mathematics faculty to quantitative aptitude and Logical Reasoning, computer science or IT faculty ICT related courses, commerce faculty financial skills etc.

An undergraduate degree with Honours in a discipline may be awarded if a student completes 14 core papers in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), minimum 2 Skill Enhancement Courses (SEC), 4 papers from a list of Discipline Specific Elective and 4 papers, from one discipline or 2 papers each in 2 disiplines otherjharr his/her core disipline.

ELIGIBILITY

Higher Secondary 10+2 Senior Secondary or any other equivalent examination passed from any Board / Council established by the Govt. of India or any State Govt. or any other equivalent examination recognized by Central Board of Secondary Education / Council of Higher Secondary Education, Govt. of Odisha / Dept of Higher Education / Dept. of Industry or any other Dept of Govt. of Odisha. Those joining B.Sc. Programme must have passed the above examination under the faculty of Science/ Technology / Engineering) Pharmacy etc. There shall be no such restriction for joining BA / B.Com stream.

Students ordinarily may be selected for admission through merit in the qualifying examination. DDCE would admit students on first come first serve basis. The Govt. of Odisha may lay down admission process for colleges under its control. Directorate of Distance & Continuing Education would decide its own admission policy.

2. DURATION:

Three years of degree programme will have six semesters. Odd semester (i.e. 1st, 3rd & 5th semester) is from 1st June to 30th November and the examination shall be held normally in the month of November. Even semester (i.e. 2nd, 4th & 6th semester) is from 1st December to 31st May and the examination shall be held normally in the month of April/May. However, the Final Semester shall be conducted in April and it is desirable that the result shall be published within 30 days and not beyond 45 days from the date of completion of the examination. A student would be required to complete the course within six academic years from the date of admission.

3. COMPULSORY REGISTRATION:

- a. Registration for the 1st semester examination is compulsory and will be at the time of admission. All the students admitted in 1st semester of a college will compulsorily be registered by the University. A registration / examination card will be issued to candidates admitted and that will remain valid till completion of the course. There will be no need to issue admit card for every semester. The candidates fulfilling the attendance norms and other eligibility criteria will be allowed to appear the examination. Students will not be required to fill up any form for the University examination for regular papers. Examination Fee will be collected at the time of admission/re-admission and affiliated Colleges will be required to send the appearing students list along with the requisite fees to the university before the cut off date for each semester. If a student does not appear for all the papers in both first and second semester examinations, his admission for the said course will be cancelled. Concerned universities will notify all fees to be paid before admission process.
- b. For students desiring to appear in any back paper(s), they would be required to fill up the examination forms. Those who fail in any paper in semester or unable to appear in any semester or unable to submit forms for back papers of 2/3/4/5/6 may appear in those papers in subsequent semester examination within 6 years from the date of admission to that course. A student must clear backlog papers (failed) within 6 academic years starting from the year of admission batch.
- c. Back papers are to be permitted in consecutive semesters for the first attempt at clearing back paper. Subsequent attempts will be allowed in alternate semester (e.g. A student failing in a paper of Semester -1, will be allowed to appear for the paper in Sem II. If fails to clear this back paper in Sem n, he will get the next opportunity in Sem IV, Sem VI etc. only), This practice is to ensure earliest opportunity to the student as well as timely conduct of regular paper exams.

4. ATTENDANCE:

- 1. A candidate shall be required to attend at least 75% of the lectures in theory and practical classes taken separately.
- 2. Concesation may be granted by the Principal (in case of affiliated Colleges) to the extent of 15% in exceptional cases i.e. serious illness & hospitalization, accident, mishap in the family or deputation by the college for any specific work for which the period of his/her absence shall not be counted towards the calculation of attendance on the condition that students concerned submit a certificate to that effect from the appropriate authority.
- 3. Further to the above, the Principal may grant further condoning of shortage of attendance to the extent of 10% in respect of candidates who represent the

University or State for Inter-University or inter - state competitions in Games and Sports or attending different recognized National level camps.

- 4. Under no circumstance, the condoning shall be beyond 25%.
- 5. This clause shall not be applicable for Distance Education.

5. DURATION OF THE EXAMINATIONS - MID SEMESTER & END SEMESTER:

The Choice Based Credit System (CBCS) examination shall be implemented in Semester pattern. Examination time table for the odd semester will be communicated by 20th June and even semester by 7th December. Each semester examination shall consist of a Mid-Semester (Internal) Examination and End Semester examination. Mid Semester examination shall be conducted only for theory papers. End Semester Examination in theory papers carrying full marks above 50 (e.g. 60,75,80 etc) shall be of 3 hours duration and practical shall be of 3 hours (for full marks carrying 25). On the other hand, theory papers carrying 50 marks or below shall be of 2 hours duration.

6. MID SEMESTER EXAMINATION:

- 6.1. Mid semester examination will be of 01 hour duration for 20/15 marks (20 for subjects having no practical and 15 for subject with practical papers). There shall be no pass mark in Mid Semester examination. The type of questions will be decided by the college authority.
- 6.2. The Mid-Semester Examination shall be conducted and valued by the Teacher(s) who are teaching the corresponding paper or by any external faculty hi the college(s). A student who falls to appear in a Mid-Semester Examination will be allowed one more chance to take the same examination. There will he no provision to re-appear in the Mid-Semester Examination for improvement.
- 6.3. The College has to conduct the Mid Semester Examination between 15th September to 30th October for 1st, 3rd & 5th semester and in between 1st March to 15th March for 2nd, 4th, & 6th Semester respectively and will feed the marks online under the University/ College Examination management System within 15 days from the date of examination. In case of Mid Semester examination of Semester-I, marks shall be submitted by 30th November.
- 6.4 The College authority will preserve the answer script of the Mid Semester examination for 06 months from the date of publication cf result of concerned semester for reference.
- 6.5 The College authority of the valuation zones/University authority will preserve the answer Script of the End Semester examination for 06 months from the date of publication of result for reference.
- 6.6 For DDCE students. DDCE shall frame its policy for Mid Semester examination.
- 6.7 A student has to appear the Mid Semester Examination. Absence in a Mid Semester

paper will be declared as failed in that Paper. A student who was absent in the Mid Semesterexamination during both the chances but has passed at the University End Term examination shall be treated as failed in that Semester. Such candidates would be required to appear the Mid-Semester Examinations in subsequent semester.

7. MARK DISTRIBUTION:

A. Subjects Without Practical

| Mid Semester | End Semester | Total | |
|--------------|--------------|-------|--|
| 20 | 80 | 100 | |

B. Subjects With Practical

| Mid Seme | ester | End Semester | | |
|----------|---------|--------------|----------|-----|
| 1 | A-Theor | у В-Г | Pratical | 100 |
| 15 | 60 | 25 | | |

C. **Projects**: The mark distribution would be subject specific. In general, the project report will carry 80 marks and viva-voice/seminar will carry 20 marks, The report marks will be subdivided as: Introduction and context 10 marks; Literaly survey: 10 marks; Actula project work methodology: 20 marks, Results, Discussion, critical Analysis 10 marks, Clarity of thoughts on aesthetics of report: 10 marks.

8. **POLICY ON DSE PAPERS**

- a. DSE 4 for Honors students (6th Semester) will be a paper like the other three DSE papers. For students who have secured 60% In aggregate or above (or equivalent CGPA) in their First three semesters, colleges can exercise the option of offering a project to such students. Unless explicitly indicated in the respective subject curriculum, the recommended marking scheme will have about 60 % In the project report 40% in a seminar cum Viva Voca). The Project paper will not have Mid Semester Examination and it will be evaluated by an Internal Examiner specified by the college.
- b. <u>DSE Papers for Honours, Students may or may not have the Practical component</u> as proposed by the respective Board of Studies. If there is no practical tutorial <u>classes are allotted as per the 5+1 formula.</u>
- c. <u>Individual college faculty of the college are to prepare the list of probable project</u> topics under their guidance for a batch in the beginning of the fifth semester to

<u>facilitate</u> the students and such list to be notified by the college for information of students. Evaluation of project shall be completed before the commencement of the End Semester Examination of Semester- VI.

9. GRADE SYSTEM IN EACH PAPER (MID +END SEM EXAM.) IN A SEMESER

9.1 SEMESTER GRADING SYSTEM

| Qualification | Grade | Marks secured from 100 | Grade Point |
|---------------|-------|------------------------|-------------|
| Outstanding | 0 | 90-100 | 10 |
| Excellent | A+ | 80-89 | 9 |
| Very Good | А | 70-79 | 8 |
| Good | B+ | 60-69 | 7 |
| Above Average | В | 50-59 | 6 |
| Fair | С | 45-49 | 5 |
| Pass | D | 40-44 | 4 |
| Fail | F | Below 40 | 0 |
| Abscent | ABS | 0 | 0 |
| Malpractice | М | 0 | 0 |

| Qualification | Grade | Marks secured | Grade | Classification | Classification |
|---------------|-------|---------------|-------|-------------------|----------------|
| | | from 100 | Point | Hons | Pass |
| Outstanding | 0 | 90-100 | 10 | | |
| Excellent | A+ | 80-89 | 9 | First Class Hons. | |
| Very Good | Α | 70-79 | 8 | | Pass |
| Good | B+ | 60-69 | 7 | | |
| Above Average | В | 50-49 | 6 | | |
| Fair | С | 45-49 | 5 | Second Class | |
| Pass | D | 40-44 | 4 | Hons. | |
| Fail | F | Below 40 | 0 | | Fail |
| Abscent | ABC | 0 | 0 | | Fail |
| Malpractice | М | 0 | 0 | | MP |

a. The candidate obtaining Grade-F is considered failed and will be required to clear the back papers) in the subsequent examinations within the stipulated time.

- b. For candidate in both Pass and Honours Courses securing 'B' Grade and above in aggregate in their first appearance will be awarded Distinction. However, students who could not appeal at an examination due to they representing the University or State in Inter-University or Inter-State competitions in Gaines and Sports at national/international level or attending Nationa level NCC/NSS camps will get one chance exemption for distinction.
- c. FAEL/MP/HARD CASE and Back Paper Clearance candidates in any Semester Examination are not eligible for award of Distinction.
- 9.2 A student's level of competence shall be categorized by a GRADE POINT AVERAGE to be specified as follows.

SGPA - Semester Grade Point Average

CGPA - Cumulative Grade Point Average

- (a) **GRADE POINT** Integer equivalent of each letter grade
- (b) **CREDIT** -Integer signifying the relative emphasis of individual course item(s) In a semester as indicated by the Course structure and syllabus.

CREDIT POINT - CREDIT x GRADE POINT for each course item.

CREDIT INDEX: Σ "CREDITPOINT of course itemsin each semester

GRADE POINT AVERAGE = CREDIT INDEX

 \sum

CREDIT SEMESTER GRADE POINT AVERAGE (SGPA)= $\frac{\text{CREDIT INDEX for each semester}}{\sum \text{CREDIT}}$

CUMULATTVE GRADE POINT AVERAGE =

 $\frac{\textit{CREDIT INDEX for all semestrs upto 6tb semester}}{\sum \textit{CREDIT}}$

- 9.3. Paper Type, Subject, Credit, Grade, SGPA& CGPA in the last semester result shall be reflected in the Grade Sheet.
- 9.4 The details of grading system shall be printed on the backside of University Mark-sheet.
- 9.5 Formula for Equivalent Percentage of Marks: The following formula will be used to obtain the equivalent percentage of marks for the CGPA awarded to the students of the University.

Case a. Equivalent Percentage of Mark = (CGPA- 0.50) x 10; for 4<CGPA 10 Case b. Equivalent Percentage of Mark = CGPAx 10 for CGPA<4

10. REPEAT EXAMINATION:

- 10.1 A student has to clear back paper(s) (if failed) by appearing at subsequent / alternate semester examinations within six academic years from the year/session of admission (refer Clause 3)
- 10.2 A student may appear in improventent (having passed In that paper) in any number of papers ONLY ONCE in the next semester examination.

11. MINIMUM PERCENTAGES OF MARKS TO BE SECURED FOR PASSING

11.1 Paper without Practical:

| Mid Sem | End Sem | Paper Pass Mark - End Total | Total | Paper Pass Mark Semester |
|---------|------------|-----------------------------------|-------|---|
| 20 | 80 | 30% out of 80 (i.e., 24 Marks) | 100 | 40 out of 100 By taking both components (i.e., Mid-Sem + End Sem Exam) |

- a. End Semester (University Examinations) Total Mark: 80,30% out of 80 (i.e. 24 mark)
- b. Total Mark: 100 (40% out of 100)
- c. No Pass mark for Mid Semester Exam. A student has to appear the Mid Semester Exam. securing' ABS' in both the chances in Mid Semester examinations, the student will be declared fail In that paper, though he/she secures pass mark in theory papers.

11.2 Paper with Practical:

| Mid | End Semester | | | | Total | Paper Pass Mark |
|-----|--------------|-------------|-----------|-------------|-------|----------------------|
| Sem | | | | | | Semester |
| | A - | Pas Mark | B- | Pass | | |
| | theory | A- Theory | Practical | mark B- | | |
| | | | | Practical | | |
| 15 | 60 | 30 % out of | 25 | 40 % out of | 100 | 40 out of 100 |
| | | 60 | | | | By taking both |
| | | | | | | components (i.e. Mid |
| | | | | | | - Sem+End Sem Exam.) |

- a. End Semester (University Examinations): Total Mark: 60,30% out of Total Mark(i.e. 18 mark)
- b. Minimum pass mark for practical paper Is 40%.
- c. TotalMark: 100 (40% out of 100)
- d. No Pass mark for Mid Semester Exam. A student has to appear the Mid Semester Exam. Seeming 'ABS' In both the chances in Mid Semester examination, student will be declared foil in that paper, though he/she secures pass mark In theory and practical paper.
- NB: In order to clear a Semester examination a candidate is required to pass In all theory practical papers/project component of the said semester

CBCE COURSE STRUCTURE FOR B.A (HONS.) / B.SC. (HON.) / B.COM (HON.) FOR THE SESSION 2023-24

ART & SCIENCE (HONS.)

GENERAL INSTRUCTIONS TO THE STUDENTS

- 1. 14 Core papers of 6 credit each and 100 marks each.
- 2. 2 AECC papers of 2 credit each and 50 marks each.
- 3. 2 SEC papers of 2 Credit each and 50 marks each.
- 4. 3 DSE papers of 6 credit each and 100 marks each : 100 marks each and project report of 6 credit : 100 marks (Project 80+viva 20)
- 5. 4 GE papers 6 credit each and 100 marks each.
- 6. Ethics & Values.

SEMESTER - I

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------------|-------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | I | 6 | 60 | 100 |
| 2 | CORE | II | 6 | 60 | 100 |
| 3. | GE | I | 6 | 60 | 100 |
| 4. | AECC-I | EVS | 6 | 60 | 100 |
| 5. | Ethics and Values | 1 | 01 | 10 | 25 |
| | Total Paper | 5 | 25 | 250 | 425 |

SEMESTER - II

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------------|-----------------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | III | 6 | 60 | 100 |
| 2 | CORE | IV | 6 | 60 | 100 |
| 3. | GE | II | 6 | 60 | 100 |
| 4. | AECC-II MI | L (Odia/ A.E./H | lindi) 6 | 60 | 100 |
| 5. | Ethics and Values | 1 | 01 | 10 | 25 |
| | Total Paper | 5 | 25 | 250 | 425 |

SEMESTER - III

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------------|---------------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | V | 6 | 60 | 100 |
| 2 | CORE | VI | 6 | 60 | 100 |
| 3. | CORE | VII | 6 | 60 | 100 |
| 4. | GE | III | 6 | 60 | 100 |
| 5. | SEC-I | Communicative | 2 | 20 | 50 |
| | | English | | | |
| 6. | Ethics and Values | 01 | 01 | 10 | 25 |
| | Total Paper | 5 | 27 | 270 | 475 |

SEMESTER - IV

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------------|-------------------------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | VIII | 6 | 60 | 100 |
| 2 | CORE | IX | 6 | 60 | 100 |
| 3. | CORE | Х | 6 | 60 | 100 |
| 4. | GE | IV | 6 | 60 | 100 |
| 5. | SEC-I | Modern Office Mngmt. | 2 | 20 | 50 |
| 6. | Ethics and Values | 01 | 01 | 10 | 25 |
| | Total Paper | 5 | 27 | 270 | 475 |

SEMESTER - V

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------------|-------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | XI | 6 | 60 | 100 |
| 2 | CORE | XII | 6 | 60 | 100 |
| 3. | DSE | I | 6 | 60 | 100 |
| 4. | DSE | II | 6 | 60 | 100 |
| 5. | Ethics and Values | 01 | 01 | 10 | 25 |
| | Total Paper | 5 | 25 | 250 | 425 |

SEMESTER - VI

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------------|-------------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | XIII | 6 | 60 | 100 |
| 2 | CORE | XIV | 6 | 60 | 100 |
| 3. | DSE | III | 6 | 60 | 100 |
| 4. | DSE | IV(Project) | 6 | 60 | 100 |
| 5. | Ethics and Values | 01 | 01 | 10 | 25 |
| | Total Paper | 5 | 25 | 250 | 425 |

Project (80+20 Viva)

* DSE - Discipline Specific Elective

* GE - Generic Elective

CBSE COURSE STRUCTURE FOR B.COM (HON.S) FOR THE SESSION 2023-24

B.COM (HONS.)

General Instructions to the Students

- 1. 14 Core papers of 6 credit each and 100 marks each.
- 2. 2 AECC papers of 2 credit each and 50 marks each.
- 3. 2 SEC papers of 2 Credit each and 50 marks each.
- 4. 3 DSE papers of 6 credit each and 100 marks each : 100 marks each and project report of 6 credit : 100 marks (Project 80+viva 20)
- 5. 4 GE papers 6 credit each and 100 marks each.

SEMESTER - I

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------|-----------------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | I | 6 | 60 | 100 |
| 2 | CORE | II | 6 | 60 | 100 |
| 3. | GE | Micro Economics | 6 | 60 | 100 |
| 4. | AECC-I | EVS | 6 | 60 | 50 |
| 5. | Ethics and | | | | |
| | Values | 01 | 01 | 10 | 25 |
| | Total Paper | 5 | 25 | 250 | 425 |

SEMESTER - II

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------|------------------------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | III | 6 | 60 | 100 |
| 2 | CORE | IV | 6 | 60 | 100 |
| 3. | GE | Business Statistic | 6 | 60 | 100 |
| 4. | AECC-I | MIL (Odia/ A.E./Hindi) | 6 | 60 | 100 |
| 5. | Ethics and | | | | |
| | Values | 01 | 01 | 10 | 25 |
| | Total Paper | 5 | 25 | 250 | 425 |

SEMESTER - III

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------------|-----------------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | V | 6 | 60 | 100 |
| 2 | CORE | VI | 6 | 60 | 100 |
| 3. | CORE | VII | 6 | 60 | 100 |
| 4. | GE | Micro Enocomics | 6 | 60 | 100 |
| 5. | SEC-I | E-commerce | 2 | 20 | 50 |
| 6. | Ethics and Values | 01 | 01 | 10 | 25 |
| | Total Paper | 05 | 27 | 270 | 475 |

SEMESTER - IV

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------|------------------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | VIII | 6 | 60 | 100 |
| 2 | CORE | IX | 6 | 60 | 100 |
| 3. | CORE | Х | 6 | 60 | 100 |
| 4. | GE-IV | Indian Economy | 6 | 60 | 100 |
| 5. | SEC-II | Enterpreneurship | 2 | 20 | 50 |
| 6. | Ethics and | | | | |
| | Values | 01 | 01 | 10 | 25 |
| | Total Paper | 05 | 27 | 270 | 475 |

SEMESTER - V

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------------|-------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | XI | 6 | 60 | 100 |
| 2 | CORE | XII | 6 | 60 | 100 |
| 3. | DSE | I | 6 | 60 | 100 |
| 4. | DSE | II | 6 | 60 | 100 |
| 5. | Ethics and Values | 01 | 01 | 10 | 25 |
| | Total Paper | 05 | 25 | 250 | 425 |

SEMESTER - VI

| SI. | Name of the | Paper | СР | СН | Marks |
|-----|-------------------|-------------|----------------|----------------|-------|
| No. | Course | | (Credit Point) | (Credit Hours) | |
| 1 | CORE | XIII | 6 | 60 | 100 |
| 2 | CORE | XIV | 6 | 60 | 100 |
| 3. | DSE | III | 6 | 60 | 100 |
| 4. | DSE | IV(Project) | 6 | 60 | 100 |
| 5. | Ethics and Values | 01 | 01 | 10 | 25 |
| | Total Paper | 05 | 25 | 250 | 425 |

Project (80+20 Viva)

UNIVERSITY EXAMINATION

1.1 The three year degree course leading to the Bachelor's degree in Art/ Science/ Commerce of Ramadevi Women's University shall be spread over a period of the three academic years. A candidate of the Bachelor's Degree in Arts/ Science / Commerce shall be required to pass the following exmination.

SEMESTER SYSTEM (CBCS Course)

- 1.2. A candidate shall be eligible to appear the second and final unversity examilation only if she has registered for the first and second unversity examination respectively. Howeveer her results shall not be published unless she has passed in the first and second university examination respectively.
- 1.3 A candidate for the Bachelor's Degree in Arts and Science Eaminations shall be required to enroll herself, under these regulations as a student in one of the colleges affiliated to this university.

2. Admission to the course

- 2.1 Any student who has passed the Higher Secondary Examination (C.H.S.E.) Odisha or any other qualifying examination recognised by the Academic Council of C.H.S.E., Odisha as equivalent may be admitted to the 1st year of the course as per the guideline of the department of Higher Education Government of Odisha under E-Admission rules.
- 2.2 Admission to the second and third year course shall be completed within two weeks of the reopening of the college. Without waiting for the publication of results of the first and second University Examinations respectively, provided that the students may be admitted to the second or third year, as the case may be within a further period of two weeks, (including Sundays and hoildays) on payment of late fee as prescribed by the University for each student.
- 2.3 Not with standing anything container in the preceding Regulations, where the syndicate of the university, permits increase of seats in any class of gives freshg affiliation to any new subject in of the council of Higher Secondary Education, Odisha for the purpose of admission there to.

3. Qualification for admission of CBCS Pattern

3.1. Any registered student of the university may be admitted to the Second Examination for the Bachelor's Degree in Arts/ Science / Commerce if she has cleared the first examination in the concerned stream or has appeared the said examination and has thereafter completed a regular course of study for not less than one academic year in the second year course in one or more colleges admitted for the purpose of such examination in the subjects which she offers provided

that she is not otherwise eligible for appearing the said examination.

- 3.2 In order to clear an examination (First/ Second / Final) a candidate is required to secure 30% marks in a subject and 40% in each practical paper.
- 4. Pass Marks and classification of successful candidates.
- 4.1. Aggrigate mark for passing the degree examination shall be the sum total of the aggregate of First, Second and Final Examination taken together.
- 4.2 Class will be awarded on the following basis

- Pass: A mimimum of 30% in each subject and a minimum of 30% of marks in the aggregate.
- Pass with Distinction: A minimum of 30% in each subject and a minimum of 50% of marks in the aggregate.
- Pass without Honours: A minimum of 30% in each subject and a minimum of 36% in aggregate in subjects other than Honours and less than 45% but not less than 36% in Honours subject.
- With Distinction: A minimum of 36% in aggregate in subjects other than Honours and a minimum of 50% in aggregate for pass and Honours subjects combined.
- **Second Class Honours**: A minimum of 30% in each subject and a minimum of 36% in aggregate in subjects other than Honours and a minimum of 45%% or more than but less than 60% in Honours subject.
- **Second Class Honours with Distinction**: A minimum of 50% marks secured in subjects other than Honours in first apprearance a minimum of 30% in each subject and minimum of 50% in aggregate in subjects other than Honours and a minimum of 50% or more in Honours.
- **First Class Honours with Distinction**: In addition to First Class Honours a minimum of 50% marks in aggregate in subjects other than Honours in First appearance.
- 4.3 In each of the above examiations for subject having practical candidate(s) in order to pass, must have secured a minimum of 40% marks in practical paper(s) other than Honours subjects provided she secured the minimum aggregate marks.
- 4.4 In each of the above examination for subject having practical a candidate, in order to secure Honours, must have secured a minimum of 45% of marks in theory paper(s) taken together and minimum of 45% of marks in practical paper(s) taken together in Honours subject.
- 5. (a) If a candidate is marked absent in any sitting(s) of an exmination, such a candidate shall to reappear in that paper(s) / subject(s).
 - (b) A candidate failing to secure a minimum of 30% in pass subject and / or a

minimum of 40% in each practical paper either in the First, Second and Final Examination of this University may be allowed to appear in those subjects in not less than two chances (examinations) immediately.

following that examination for which she was first registered to clear the back paper (s) on payment of prescribed fees. However, if a candidate who has not cleared an examination may at her option, appear in all papers of that examination under the following conditions.

- i) Marks secured by the candidate in that examination earlier stand cancelled.
- ii) After exercising the option to appear in all papers of an examination, if a candidate fails to clear that examination, she will be required to appear in all the papers of that examination in a subsequent chance, within 5 years of 1st registration to First degree examination.
- c) If a candidate has appeared in back papers in the first chance and in all the papers in the second chance and also has failed, such a candidae can appear at that examination (in all the papers) under new course only within 5 years of 1 st registration to First degree examination.
- d) If the candidate fails to secure the pass marks.in the aggregate (under regulation 5.2) she may reappear in or more subject (s)-/ paper (s) of her choice from either the first, second or final examination to make up the deficiency. This chance shall be available to a candidate in maximum two subsequent chances (examination) only following the final examination in which, she was first registered but within five years of first registration to first degree examination.
- e) i) Candidates who have been duly admitted to B.A./B.Sc. (Honours) (3 year degree course) examination of the RWU and have obtained only a second Class (Hons) or passed without Honours can reappear at any examination(s) for the honours paper only of her choice to improve their results within two subsequent Honours papers only of her choice to improve the results within two subsequent chances (examinations), on application submitted through the Principal of a college affiliated to RWU in the subject up to the Honours level. The higher of the marks in each paper shall be taken into consideration for determining their results and divisions, However, distinctions if earned by the candidates shall not be effected by improvement examination under the clause.
 - ii. Provided that a candidate shall be allowed to improve her performance in theory papers only and once after passing the B.A./B.Sc./B.Com. (3 year Degree Course) Examination of RWU.
 - iii. A candidate who wishes to improve performance in Hons. shall be required to fill in application forms and pay the -requisite fees accordingly.

- iv. Collegiate candidates taking this advantage be treated as regular candidates and will be examined on the basis of current syllabus.
- v. The expression "Subject" shall include all the papers composed in the subject.
- vi. Provided further that in no case a candidate shall be allowed to appear any examination after 5 yrs of first registration to First University Examination.

6. Mode of Examination and duration of Paper.

- 6.1. The Examination in Arts/Science/Commerce shall be conducted by means of written papers.
- 6.2 There shall be a practical examination in all subjects in which it is prescribed in syllabus.
- 6.3 The duration of examination for each theory paper carrying 50 marks shall be two hours and for each theory paper carrying 75 or 100 marks, it shall be 3 hours. The course contents of the paper is designed accordingly by respective Board of-Studies.
- 6.4. The laboratory note book of the field work, notebook of each candidate who offers a subject in which there is practical examination, shall be inspected by the Examiners who shall take those into consideration which determines the results of the practical examination. Each experiment in every notebook shall contain the date of the experiment, signature, of the student and the initial of the teacher with date under whom the experiment was performed.
- 6.5. The question paper of the University Examination in Arts/ Science / Commerce shall contain alternative questions on the courses of study prescribed for the preceding year where such courses of study have since been altered or amended.

ATTENDANCE:

- 14.1 A candidate is required to attend 75% of the lectures, tutorials and practical classes taken separately, in each subject during each academic year.
- 14.2 The syndicate may grant condonation of shortage in attendance to the extent of 10% in respect of candidates who represented the university or state on deputation for any inter university or National camp competition games or sports, to be recorded in writing.
- 14.3. A candidate may be permitted to take up one of the M.I.Las specified under clause 14.3 of these regulation without the requirement of attendance at lectures, if a College in which she is admitted is not affiliated in that subject.

FEE COLLECTION STRUCTURE (COURSE +3) FOR THE SESSION 2023-24

| 2. 3. 4. 5. | Academic Fees (Academic+ Establishment* Fees per Month Admission Fee/Re-Admission Fees Affiliation Fees | 1st Yr. 50 3600 | 2nd Yr. 50 | 3rd Yr. | 1st | 2nd | 3rd | 1st | 2nd | 3rd |
|--|---|--------------------------|------------------|------------|-------|------|------|-------|------|------|
| 2. 3. 4. 5. | Establishment* Fees per Month Admission Fee/Re-Admission Fees | 50 | | Yr | | | | | | |
| 2. 3. 4. 5. | Establishment* Fees per Month Admission Fee/Re-Admission Fees | | 50 | | Yr. | Yr. | Yr. | Yr. | Yr. | Yr. |
| 2. 3. 4. 5. | Admission Fee/Re-Admission Fees | 3600 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 |
| 3. 4. 5. | | | 3600 | 3600 | 4200 | 4200 | 4200 | 3600 | 3600 | 3600 |
| 4. 5. | Affiliation Fees | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| 5. | | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| | Arts/Sc./Comm. Society | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| 6. | College Dev. Council Fee (CDC) | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| | College Registration (University) | 150 | - | - | 150 | - | - | 150 | - | - |
| 7. | CLC/Conduct Certificate Fee | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 | 10 |
| 8. | Calendar/Magazine Fee | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 | 120 |
| 9. | College Development Fee | 3300 | 600 | 600 | 3900 | 1000 | 1000 | 3300 | 600 | 600 |
| 10. | Examination Fees (College Exam.) | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| 11. | Common Room | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 |
| 12. | Corpus Fund (Elect., Comp. & Xerox) | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 | 200 |
| 13. | Cultural Association | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| 14. | Cycle Stand | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 |
| 15. | DSA | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 |
| 16. | Duplicate Marksheet/CC/LC/IC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 17. | E-Education/E-Governance/WiFi | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 | 50 |
| 18. | EHM Fees (New Entrants) | - | - | - | - | - | - | - | - | - |
| 19. | Faculty Welfare Development | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 |
| 20. | General Insurance | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 |
| 21. | Honours Fees | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 | 500 |
| 22. | Identity Card/Library Card | 150 | - | - | 150 | - | - | 150 | - | - |
| 23. | Insurance/Student Medical AID/First AID | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 30 |
| 24. | Library/Lab.Development | 600 | 200 | 200 | 1500 | 800 | 800 | 600 | 200 | 200 |
| 25. | Migration Fees | 80 | - | - | 80 | - | - | 80 | - | - |
| 26. | NCC | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| 27. | NSS | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 |
| 28. | Proctorial/Attendance | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 40 | 40 |
| 29. | Sanskrit/Flag Day/Jayanti/Anniversary/Jubilee | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 | 25 |
| 30. | Seminar Fees | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| 31. | Social Service Guild | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| 32. | Sports Fee/Library Fee | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 | 160 |
| 33. | Students Aid Fund/ Alumini | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| 34. | Students Union / College Election | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 |
| 35. | Syllabus/ Lesson Plan/ Time Table | 70 | 70 | 70 | 70 | 70 | 70 | 70 | 70 | 70 |
| 36. | Youth Red Cross | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 | 20 |
| 37. | Computer Application(IT) | - | - | - | - | - | - | - | - | - |
| 38. | R.D.W.U. Exam Fee | 1040 | 1040 | 1240 | 1040 | 1040 | 1240 | 1040 | 1040 | 1240 |
| 39. | R.D.W.U. Certificate | - | - | - | - | - | - | - | - | - |
| | Total | 11180 | 7700 | 7900 | 13280 | 9300 | 9500 | 11180 | 7700 | 7900 |

STUDENTS' SCHOLARSHIP & FINANCIAL AID

A SCHOLARSHIPS

The following scholarships and financial assistance awarded by the Govt. are tenable for the eligible students studying here.

- 1. **National Scholarship**: Ordinarily the students who have secured 70% marks in aggregate in the H.S.C. Examinations are likely to get this scholarship, which also continues during U.G. Courses.
- 2. **National Loan Scholarship :** To apply for such scholarship the students must have secured 50% marks in their previous examinations.
- 3. **Senior Merit Scholarship**: Awarded on the basis of H.S. marks to the students of degree class.
- 4. **Freedom Fighter's Scholarship**: Awarded to the Children of Freedom Fighters.
- 5. **Aid to the Children of Ex-Service Man**: Aids are available from the Government of Odisha to the Children of Ex-Service Man.
- 6. **National Science Talent Scholarship**: Awarded on the basis of a competitive examination held on the 1st Sunday of May of each Calendar year.
- 7. **Post Matric Scholarship for SC & ST :** Stipends given to the SC & ST students from T.R.W. Department, Govt. of Odisha.
- 8 **Orthopedically Handicapped Scholarship**: Awarded to the lame, deaf and orthopedically handicapped students. Their age should be 17 to 30 years. The candidate must have secured at least 40% marks in the H.S.C. / H.S. Examination.
 - Apart from the above Scholarships a. cash of Rs. 100/- is given as financial assistance to the students who have secured at least 70% marks in the previous H.S.C. Examination.
- 9. **Hindi Scholarship**: The students of Non-Hindi speaking state like Odisha are eligible to apply for Hindi-Scholarship provided they secure 50% or more marks in M.I.L. (Hindi) in the last examination. All such applications are available with DHE (Odisha). They can apply through the Principal by 31 st August every year.
- 10. **Staff Welfare & Student Welfare Fund**: There is a provision to extend financial aid to staff & students under medical urgency.

MEMORIAL AWARDS

Dhiren Patnaik Memorial Cup: This Memorial Award has been instituted in the year 1987 by the family members of Late Dhiren Patnaik, the founder secretary of the college in his memory to the meritorious and outstanding student of the college. The basic aim of this award is to encourage the students towards excellence and to ensure that achievements of the students do not go un-recognised. These Cups are presented every year to the best students showing execellence in in +3 Arts, Science, Commerce stream.

Prabhas Manjari Memorial Award: This Memorial Award has been instituted in the year 1992 by the family members of Late Dhiren Patnaik in respect of the memory of his mother Late Prabhas Manjari Patnaik. This award has been given in the shape of Cash Rs. 1,000.00 for securing highest marks in +3 Home Science (Hons.) Examination.

Jatiya Kabi Birakishore Das Memorial Award : This Memorial Award has been instituted by Ex-G.B. Member Sri Niranjan Kishore Das in the memory of his father Kabi Birakishore Das. This award is given in the shape of Cup to the best NSS Worker of the College.

PRESENTATION OF AWARDS

Awards are presented in the College Annual Function every year to the winners of sports and literary competition. The examination section is to prepare the list of winners for these awards presentation and Prof. NSS in-charge will select the best NSS Volunteer.

THE ORISSA CONDUCT OF EXAMINATION ACT - 1988

ORISSA GAZETTE

Friday: March 11, 1998

Law Department Notification

The 11th March, 1988

No. 360/Legis -The following Act of the Orissa Legislative Assembly having been assented to by the Governor on the 11 th March, 1988 is hereby published for general information,

Orissa Act 2 of 1988

The Orissa Conduct of Examination Act -1988

An act to provide for penal action for adoption of unfair means at certain examinations held in the state and other matters connected there will be enacted by the Legislature of the State of Orissa in the Thirty-ninth Year of Republic of India as follows:

- 1. **Short Title:** The Act be called the Orissa Conduct of Examination Act, 1988.
- 2. **Definitions:** In this Act, unless the context otherwise requires (a) "recognised examination" means an Examination specified in the Schedule and includes evaluation, tabulation, publication of results and all other matters connected therewith (b) "unfair means in relation to any recognized examination" means taking or giving in relation to any recognised examination means making or giving or attempting to take or give any helo, other than one permissible, it any, under the rules applicable there to, from any material, written recorded or printed or relayed, or from any person, in any form whatever.
- 3. Prohibition of use of unfair means at examination:
 - (1) No person shall adopt or take recourse to unfair means at any recognised examination.
 - (2) No person shall aid, abet or conspire in the use of unfair means at any recognised examination.
- 4. Restriction on copies of question paper and offer of information:

No person, who is not lawfully authorised or permitted by virtue of this duty to do so shall before the time fixed for distribution of copies of a question paper to examinees at a recognised examination.

- a) Procure, attempt to procure or possess such question paper or a portion or any copy there of or,
- b) Impart information which he knows or his reason to believe is related to or derived from or has a bearing upon such question paper.
- 5. Prevention of leakage by person entrusted with examination work :

No person who is entrusted with any work connected with a recognised

examination shall except in the discharge of his duties, directly or indirectly divulge or cause to be divulged to any other person any information or part there of which he has come in possession in the discharge of his duties.

6. Restriction on take paper:

No person shall procure, possess, distribute or otherwise publicize or cause to be publicized any question paper as being the one or purporting to be the one that is to be given or likely to be given at an ensuing recognised examination.

7. Prohibition on loitering etc. near examination centre:

No person, save, in the discharge of his duties, shall (a) during the hours where a recognised examination centre or where any evaluation tabulation whom relating to a recognised examination is done and (b) two hours preceding the commencement of such examination, is conducted or evaluation (or tabulation work done Commit or cause to be committed any of the following acts within the premises where evaluation or tabulation work is done or at any public or private place within a radius of one hundred metres of such premises or the place of evaluation of tabulation work namely.

(i) Loitering (ii) Distributing or otherwise publicizing any paper other matter relating to such examination, or, (iii) Indulging in such other activity as is likely to be prejudicial to the conduct of such examination is likely to affect the secrecy thereof provided that nothing contained in this section shall apply in respect of bonafide activities of examinees appearing at the examination which is conducted at such examination .centre.

8. Refusal of duties connected with Examination prohibited.

No person assigned with invigilation work or superintendence or any recognised examination at any centre or other work connected with such examination or evaluation, tabulation or publication of results of such examination shall refuse, save under circumstance beyond his control, to perform the work or duties so assigned.

9. **Penalty**

Whoever contravenes any of the provision of Section 3 to 8 shall, on conviction, be punished with imprisonment for a term which may extend to three months or within which may extend to three thousand rupees but shall not be less than five hundred rupees or with both,

10. Investigation etc.:

- (1) An offence under this Act shall notbe investigated-by an officer below the rank-of a Sub-inspector of Police.
- (2) All offences under this Act shall be congnizable and non bailable.

11. Effect of other laws:

- (1) Subject to the provisions of section.
- (2) The provision of this Act shall have effect notwithstanding anything inconsistent there with contained in any enactment other than this Act.
- (3) Where any Act Commission constitutes an offence punishable under this Act and also under any other Act, the offender found guilty of such offence shall be liable to be punished under the other Act and not under this Act.

Schedule

[See Section-2 (a)]

- 1. Examination conducted by or under the authority and University established by an Act of the State Legislature.
- 2. Examination conducted by or under the authority of the Board of Secondary Education, Orissa.
- 3. Examination conducted by or under the authority of the State Council of Higher Secondary Education, Orissa.
- 4. Examination conducted by or under the authority by the council of Higher Education, Orissa.
- 5. Such other examinations as may be specified by the State Government by notification in the official Gazette.

By the order of the Government J.D. Secretary to Government.

COLLEGE EXAMINATION

- 1. Appearance in at least one Terminal Examination is compulsory.
- 2. Pass mark in any subject is 30% in the Terminal Examination.
- 3. A student passing in all subjects in the Annual/Test examination will be promoted/sent up.
- 4. A student failing in any subject in Annual/Test examination will be promoted provided she has secured pass mark in that subject in the 1 st Terminal or Pre-Test Examination.
- 5. A student failing in three or more subjects will be detained.
- 6. For retaining honours in any subject a student has to secure at least 45% of marks in honours subject and 40% in aggregate provided she qualifies for promotion as per the above rules.
- 7. Any case of indiscipline/malpractice, other adverse reports pertaining to the examinations will be considered by the staff council on its individual merit. The Staff Council reserves the right to change these rules if and where necessary.

CONDUCT OF EXAMINATIONS:

- 1. Malpractice in any form is now a cognizable offence under the Odisha Conduct of Examination Act, 1988. In addition to the reporting of the malpractices to the Council/ University, the examinees indulging jn malpractices may be criminally proceeded under this Act by way of F.I.R. in the local Police Station.
- 2. The examinees of the University Examinations are required to abide by all the rules set-by those bodies as well as the rules framed by the centre Superintendent.
- 3. Mid Semester Examinations are held in the month of September and February every year.

DHIREN PATNAIK MEMORIAL LIBRARY

The college library has been named after Late Dhiren Patnaik, the founder president of this college. The college library is well equipped with books on all subjects in the service of the students and staff. The Text Books & Reference Books on all subjects are procured & made available for use.

The college library contain's about (+3-20965 and +2 -6,484) books arranged subject wise in section/and subsections. The members of staff, students of the college only use the library. The library remains open during the college hours.

Rules:

- 1. No books should not be taken out of the library without the knowledge of the librarian until it has been properly entered in the loan register and signed by the borrower.
- 2. Each borrower must examine the condition of the book before it is issued.
- 3. The book should be returned within the period allowed to a borrower.
- 4. Library books in possession of borrower should be returned to the library before the college closes for long vacations or before the date notified for the purpose.
- 5. Books taken out of the library must be returned to the librarian and not to anybody else.
- 6. The librarian will report to the Principal, persons responsible for improper use of the library books.
- 7. A borrower with over due and outstanding books shall not be allowed to borrow books from the library. The following table shows the maximum number of books that may be issued to various categories of borrowers.

| | Category of No. of | Time Borrowers | Books | permitted |
|----|--------------------------------|----------------|---------|-----------|
| a) | Members of Teaching Staff | 15 | 1 month | |
| b) | Office Staff, Librarian, P.E.T | 4 | 1 month | |
| c) | Demonstrator | 7 | 1 month | |
| d) | Pass students | 2 | 15 days | |
| e) | Honours students | 3 | 15 days | |
| _ | •• — | | | |

Reading Room

A well equipped reading room has been provided in the upstair of the library to cater to the urgent academic need of the staff and students during college hours. The following rules are binding upon all categories of readers.

- 1. The reading room shall remain open from 10 a.m. to 4 p.m. on all working days or otherwise notified for the purpose.
- 2. Each student must produce Identity Card and Library Card at the time of issue of books, journals, newspaper etc.
- 3. Those who are not in possession of Identity card shall not be allowed to enter the Reading Room.
- 4. All readers must rnaintain silence inside the Reading Room. Breach of silence shall lead to expulsion of the reader from the reading room. Silence should also be maintained inside the library.
- 5. Anyone found tampering the books/journals/newspaper in any form shall be penalized and shall not be allowed to enter the Reading Room in future.

Facility

Water Facility, Computer, Xerox etc. are likely to work under the superivision of Asst. Librarian. All concerned users are requested to follow the notes issued by the library committee from time to time.

NATIONAL SERVICE SCHEME (N.S.S)

There is only one female unit of National Service Scheme (N.S.S.) which was established in the year 1980. It consists of 50 (fifty) volunteers. The goal of N.S.S. is personality development of volunteers through community service. The enrollment of volunteers is made in the month of August/ September and the (desirous) students have to apply in the prescribed proforma for final selection of volunteership. Normal hourly camps are organised in holidays and off-time of working days and special camps often days are organised during the Vacations. Several kinds of developmental activities are taken up in the streets, villages & outside the campus comprising Educational, Health & Sanitation, environmental issues.

Specific Objectives:

The specific objectives of N.S.S. are to arouse the students social consciousness and provide her opportunities.

- (i) To work with and among the people,
- (ii) To engage in non-violent and constructive social activities.
- (iii) To engage, her in knowledge of herself and the community through a confrontation with reality.
- (iv) To gain skills in the exercise of democratic leadership.
- (v) There are at least two N.S.S. units in the college consisting of 100 students volunteers for a period of at least five years. There will be one special camp for all the students. Attendance in weekend camps and annual camps is obligatory. Certificates are issued to deserving volunteers.

Code of Conduct for N.S.S. Volunteers:

- 1. A volunteer should work under the guidance of Programme Officer and Group Leader.
- 2. She must abide by all the rules of discipline.
- 3. She must respect the other-man's point of view and make herself worthy of the confidence of the community where she is working.
- 4. Her dress, diet and disposition should be as simple as possible during her work as volunteer.
- 5. She should use non-violent and peaceful methods for solution of a problem.
- 6. It is a part of her duty to promote the N.S.S. objective by practice and example in order to inspire the trust and coordination of the local people.

Project to be undertaken by our college:

- 1. Planning for better environment and economic development.
- 2. Adult literacy programme.
- 3. Construction of home for homeless in slum area.
- 4. Tree plantation and their preservation in college campus and adopted villages.
- 5. Planning for child care and children education in slum areas and adopted villages.
- 6. Planning for health related programmes like Eye Campus, Blood Donation Campus, First Aid Programme and Medical Treatment to Leprosy Patients in slum areas and also adopted villages Family Planning Programme.

YOUTH RED CROSS

Kamala Nehru Women's College is privileged to have a Youth Red-Cross wing. It is a students'wing of the Indian Red-Cross Society. The Honorable Governor of Odisha is the Chairperson, the Secretary to the Governor is the Honorary Secretary and the Minister of Education and Youth Services Department is the working Chairperson of the Youth Red-Cross Society of Odisha.

All the students of this College are the members of the society. Each contributes a yearly subscription of Rs. 15 /- towards her membership. The Principal of the College is the Ex-Officio President of the College, Unit. Counsellors nominated by the Principal from the teaching staff guide the members of the Society and streamlines its activities.

the Motto of Youth Red-Cross isto"Create a Balance in Society"

- (i) Taking the College to the Community,
- (ii) Bringing the community to the College.

Aims and Objectives:

- (i) Promotion of Health.
- (ii) Service to the sick and the suffering.
- (iii) Fostering of International Friendliness.

The above aims and objectives of Y.R.C.. are being achieved through the motto like. Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality.

U.G.C WOMEN'S HOSTEL

KAMALA NEHRU WOMEN'S COLLEGE, BHUBANESWAR.

HOSTEL ACCOMMODATION & RULES

There is accommodation for 75 girl students in the U.G.C. Women's Hostel. It is likely to be increased in future.

A. Allotment of seats (+3 Stream) 50 (likely to be increased) Rules Governing U.G.C. Women's Hostel:

For admission to the U.G.C. Women's Hostel application form should be duly filled in and signed by the candidate and by the father/ guardian. The old boarders are required to make an application afresh (application form to be available in Superintendent's office) to the Principal with Annual mark- sheet in the last week of May for consideration of their continuance in the hostel for the next academic session,

- i) If seats remain vacant in a particular stream, they are to be filled up by students of other streams.
- ii) The selection for admission to the U.G.C. Women's Hostel is to be made by the admission committee of different classes according to merit and good conduct, in case of 1st year classes.
- iii) Admission to the hoste! will be strictly provisional and will be valid for one academic session only.
- iv) Every year 4 selection board is constituted consisting of the Chairman of the admission committee and 2/3 senior members of the teaching staff (to be nominated by the Principal) along with the hostel Superintendent before which the old boarders will appear,
- v) The selection of old boarders will be determined in accordance with their performance of the last Annual examination and good conduct.
- vi) The selected candidates have to take their admission in the college first and then on production of the college receipt in the hoste! counter, they will be admitted in the hostel,
- vii) The superintendent will aiiot a seat in the room and no claim of allotment of seat in any specific room will be entertained.
- viii) The boarder has to fill up one undertaking form duly signed by her and by her father/ guardian/ teacher to abide by the rules of the hostel during her stay.
- ix) The father/guardian/teacher of the girl has to remain present at the time of her admission in the hostel.
- x) The superintendent will maintain an admission register of the boarders stating their bio-data and antecedents during their stay in the hostel. The superintendent will inform the Principal, her parents, local guardian and the H.O.D. in case of the boarder's misconduct.

- xi) Since the admission to the hostel is valid for one academic session, boarders are to vacate the hostel at the end of the academic session (by 31st May) with their belongings to enable the Superintendent for necessary Annual repairing. The Superintendent will lock up all the rooms till fresh admission and end of seat allotment
- xii) The Prirtcipal is the final authority in respect of admission of boarders in the; hostel and reserves the right of changing any rules as he/she deems fit.

Furniture

- i) A room in the hostel will accommodate 5 students, each of the boarders will be issued with a cot, a table and a chair.
- ii) All the five boarders will enjoy 4 (four) ceilling fan Boarders should make good use of the furniture which is their individual responsibility.
- iv) Any will ful damage of the hostel furniture by a boarder will make her liable for heavy penalties and also for general breakage the boarders will be charged at the end of the academic session.
- v) The superintendent is required to conduct an Annual check of the stock of the hostel furniture and other article and a report of the stock position has to be submitted to the Principal before closure of the College for summer vacation.
- vi) The superintendent is to submit to the Principal a report on the repair work to be undertaken during Summer Vacation.

If seats remain vacant then it will be filled by students placed next to in the merit list.

- 1. No boarder of the women's hostel is allowed to leave the hostel after 5 P.M. But in exceptional cases the boarder is permitted to go outside with their parents or recognized guardian with the permission of the superintendent.
- 2. The boarder is permitted to meet her parents or recognized guardians from 4 P.M to 6 P.M. This rule is strictly adhered.
- 3. The boarders may leave hostel on holidays, and may go home obtaining the prior permission of the Superintendent. They have to submit an application which is duly signed by their parents or recognized guardians for temporary absence from the hostel.
- 4. The period of study is as follows, i) 6.30A.M. to 9.00 A.M. ii) 6.30 P.M. to 9.00 P.M. iii) Considering the growing demand of students, Principal reserves the right to increase the number of seats, if situation so warrants, iv) Those suffering from incurable/contagious/chronic diseases are not allowed to take admission in the hostel.

Mobile:

The boarders will be allowed limited use of mobile phones as per the instruction of the superintendent.

Ragging:

Ragging of any kind in any form is strictly forbidden and is a criminal offence. Any sudent found involved in such activities is liable for severe punishment and expulsion from the institution.

COLLEGE ELECTION GUIDELINES

Election only for +3 students.

- 1) College Union
- 2) Dramatic Society
- 3) Athletic Club/Association
- 4) Day Scholar's Association and Social Service Guild

1. Notification:

This is for the information of all students and employees of the college that the Election to the different offices of the Students Union and other Societies / Associations of +3 will be held as per the instructions of Govt. of Odisha, Deptt. of Higher Education. No. HE-FE-III-MISC-152/2014, 21561(4) / HE, dated 18.08.2017.

2. Programme:

The election shall be held as per programme fixed by the Govt.

3. Eligibility:

The following guidelines shall be strictly followed during the period of Election right from issue of notice to oath taking ceremony

- (i) There will be complete disassociation of students election and student representation from political parties,
- (ii) During the period of Election no person, who is not a student on the rolls of the college, shall be permitted to take part in the election process in any capacity.

Eligibility Criteria for Candidates

- (i) Undergraduate students between the ages of 17 and 22 and post graduate students with the maximum age limit of 25 years may contest elections,
- (ii) The candidate should in no event have any academic arrears in the year of contesting the election,
- (iii) The candidate should have attained the minimum percentage of attendance as prescribed by the University or 75% attendance whichever is higher,
- (iv) The candidate shall have one opportunity to contest for the post of office bearer and two opportunities to contest for the post of an executive member,
- (v) The candidate shall not have a previous criminal record, that is to say he should not have been tried and / or con victed of any criminal offence or misdemeanor. The candidate shall also not have been subject to any disciplinary action by the University authorities,
- (vi) The candidate must be a regular, full time student of the college and should not be a distance / proximate education student.

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Election-related Expenditure and Financial Accountability

- (i) The maximum permitted expenditure per candidate shall be Rs.5,000/-
- (ii) Each candidate shall, within two week of the declaration of the result, submit complete and certified (to be certified by the candidate) accounts to the college authorities. The college shall publish such accounts within 2days of submission of accounts, through a suitable medium so that any member of the student body may freely examine the same.
- (iii) The election of the candidate will .be nullified in the event of any noncompliance or in the event of any excessive expenditure.
- (iv) With the view to prevent the inflow of funds from political parties, into the student election process, the candidates are specially barred from utilising funds from any other sources than voluntary contributions from the student body.

Code of conduct for candidates and Elections Administrators.

- (i) No candidate shall indulge in, nor shall abet, any activity, which may aggravate existing differences or create mutual harted or cause tension between different castes and communities, religious or linguistic or between any group (s) of students..
- (ii) Criticism of other candidates, when made, shall be confined to their policies and programmes, past record and work. Candidates shall refrain from criticism of all aspects of private life, not connected with the public activities of the other candidates. Criticism of other candidates or their supporters based on unverified allegations or distortion shall be avoided.
- (iii) There shall be no appeal to caste or communal feelings for securing votes. Places of worship within or without the campus shall not be used for election propaganda.
- (iv) All candidates shall be prohibited from indulging or abetting, all activities which are considered to be "Corrupt Practices" and offences, such as bribing of voters, intimidation of voters, impresonation of voters, canvassing or the use of propaganda within 100 meters of polling station, holding public meeting during the period of 24 hours ending with the hourfixed for the close of the poll and the transport and conveyance of voters to and from the polling station.
- (v) No candidate shall be permitted to make use of printed posters, printed pamphlets or any other printed materials for the purpose of canvassing. Candidates may only utilize handmade posters procured within the expenditure limit set out herein above.
- (vi) Candidates may only utilize hand-made posters at certain places in the campus which shall be notified in advance by the election commission.
- (vii) No candidate shall be permitted to carryout processions, or public meetings or in any way canvass or distribute propaganda outside the college campus.
- (viii) No candidate shall, nor shall his / her supporters, deface or cause any destructions to any property of the college campus for any purpose whatsoever, without the

prior written permission of the college authorities. All candidates shall be held jointly and severely liable for any destruction / defacing of any college property.

- (ix) During the election period the candidates may hold processions and / or public meeting provided that such procession and / or public meeting do not in any manner, disturb the classes and other academic and co-curricular activities of the college. Further, such procession / public meeting may not be held without the prior written permission of the college authority.
- (x) The use of loudspeakers, vehicles and animals forthe purpose of canvassing shall be prohibited,
- (xi) On the day of polling student organisation and candidates shall-
 - (a) Co-operate with the officers on election duty to ensure peaceful and orderly polling and complete freedom to the voters to exercise their franchise without being subjected to any annoyance or obstruction.
 - (b) Not to serve or distribute any eatables, or other solid and liquid consumables, except water on polling day.
 - (c) Not to hand out any propaganda on the polling day.
- (xii) Excepting the voters no one without a valid pass / letters of authority from the election, commission or from the college authorities shall enter the polling booths,
- (xiii) The election commission / college authorities shall appoint impartial observers. In the case of deemed Universities and Self-financed Institution, Government servants may be appointed as observers. If the candidates have any specific complaints or problems regarding the counduct of the elections they may bring the same to the notice of the observers (s). Observers shall also be appointed to oversee the process of nomination of students in institutions that are following the nominations model of student representation.
- (xiv) All candidates shall be jointly responsible for ensuring the clearing up of the polling area within 48 hours of the end of polling.
- (xv) Any contravention of any of the above recommendation, may make the candidate liable to be stripped of his candidature, or his elected post, as the case may be, The election commission / college authorities may also take appropriate disciplinary action against such a violator.
- (xvi) In addition to the above-mentioned code of conduct certain provisions of the Indian Penal Code 1860 (Section153-Aand Chapter-IX-A "Offences Relating to Election") may also be applicable to students'-elections.

Clarification of the points;

- 1. Office Bearers: Office bearers may mean to those posts for which the students of entire College participate in electoral process. Executive members may mean Class representatives.
- 2. Academic Arrear: A candidate who has failed in one or more subjects and has not cleared the same as on the date of filing nomination may not be eligible to contest election.

- 3. One opportunity to contest election: Orders of Hon 'ble Supreme Court may have prospective effect
- 4. Nomination or direct election: Principals may take a view depending on situations. But it must be done as an Interim Measure.
- 5. Age of candidate: The age may be counted as on the date of filling nomination.
- 6. Appointment of observers: The observers may be appointed from among Administrative Bursar/ Accounts Bursar/Officer in change of NCC of the College.
- 7. 75% Attendance: This may mean charge attendance of 75% taking, all subjects into consideration.
- 8. College Uniform: A student has to be in the uniform (wherever prescribed) on the day of poll.

4. Nominations:

- i) Nominations are invited from eligible students of the College to contest different posts in the prescribed Nomination form available in the college counter (along with other instructions / Guidelines etc.) on cash payment.
- ii) No student can contest for more than one office.
- iii) No student of Final Year (+3) is eligible for contest for the post of Vice President / Asst. General Secretary or Asst. Secretary of any of the association for which election is held.
- iv) Every bonafied student has the right to contest for the post Union/ Societies/ Association/ Club. However, for the post of Vice President, and Asst. Secretary, College Union and other Associations for +3 only the Pre-Degree students are eligible to contest where as +3 1st Yr. student can contest for any post.
- v) Candidates can not speak against their rival candidates.
- vi) They should not speak against Govt/Political Party President and members of the Governing Body of the College.
- vii) They must not speak against the principal and members of Teaching and Non-Teaching staff of the college.
- viii) They can speak only about their manifesto i.e. the programs.
- 10. i) The Polling to the students Union and other students Societies/Association for +3 shall be held as per the notification of Govt. of Odisha.
 - ii) The detailed code of conduct / instruction / Guidelines to the voters on the day of poll shall be published separately, if any candidate indulges in violent activities intimidates any students to vote for her, she shall be disqualified and her candidature shall stand cancelled.

12. Counting of Votes:

- i) The counting of votes shall be made as per the instructions of the Govt.
- ii) The detailed instructions for counting of votes shall be notified separately.

- 13. Recounting of votes may be allowed by the Principal if she is satisfied in favour of a recounting only on the basis of written application from the contesting candidates submitted soon after the counting is over and the case shall be considered if the; difference in votes is 5 or less. In case of a Tie (i.e. equal no. of votes in counting) a declaration of successful candidate in the election shall be determined by lottery.
- 14. Publication of Results: The Election Result will be published as per the notification of Deptt. of Higher Education, Govt. of Odisha.
- 15. Oath Taking Ceremony: The Oath taking ceremony will be conducted as per the notification of Deptt of Higher Education, Govt. of Odisha.

THE STUDENTS' UNION (+3)

Functions of the Union:

The College Union shall remain as the sole tribune of students opinion inside.the college. Its functions are:

- a) to organise discussion on General, Cultural, Academic National and International Problems.
- b) to organise debates.
- c) to invite eminent persons to address the union.,
- d) to take up such other activities as are /proposed-by the union and approved by the Principal.
- e) to represent to the authorities the views of the members in all matters of interest to them. Membership of the Union :

All the bonafied degree students of the college are members of the Union and are eligible to contest election and franchised their vote to any of its office.

Executive Committee:

There shall be an Executive Committee of the college Union consisting of the following.

a) President (b) Vice-President (c) General Secretary d) Assistant Secretary A class representative to be elected from each class of Arts, Science & Commerce.

Functions of Jhe Executive Committee:

- i) The function of the Executive Committee shall be
 - a) to draw the programme of the Union activities for the session.
 - b) to adopt the Union budget for the session and
 - c) to undertake such other activities as; are consistent with the objectives of the Union in accordance with the constitution.
- ii) a) An ordinary meeting Executive Committee may be called by the Secretary in consultation with the Adviser. Notice of such a meeting with date, time, place and agenda shall be given to members at least 48 hours prior to the meeting.

b) An extra ordinary meeting of the Executive Committee can be convened by the President in the absence of the Secretary with the consent of the Principal.

- c) An extra-ordinary meeting of the Executive Committee can be convened at any time by the Principal.
- d) A meeting of the Executive Committee shall be presided over by the President or-in her absence by the Vice President, or in absence of both by any member of the committee elected at the meeting, such election being conducted by the Advisor.
- e) No meeting of the Executive Committee can be conducted without quorum.
- f) The minutes of the meeting shall be maintained by the Secretary and a copy thereof shall be communicated to the Principal through the Adviser within two days.
- g) The Executive Committee of the Union shall discuss the budget at an annual meeting of the committee and decide from time to time about all other matters concerning the activities of the Union.

The Advisor:

- a) There shall be an Advisor and some Associate Advisors nominated by the Principal from among the members of the teaching staff.
- b) The Advisor and Associate Advisors shall be present at the Executive Committee meetings of the Union. They will extend their helpful suggestions, whenever necessary, in the proper conduct of the meeting. The President may refer to the Advisor any rule for interpretation and the decision of the Advisor when so referred to shall be final.
- c) The Advisor may, if she is unable to be present at a meeting request the senior most Associate Advisor to take her place, she shall discharge all the functions of the Advisor.

The President: Any member of Union is eligible to stand for the Presidentship 'of the Union. The President shall preside over all meetings of the Union at which she is present and over extraordinary meetings subject to provision contained in Rule 24. She shall be responsible for maintaining order.

Vice-President: Any member of the Union belonging to Pre-Degree clas is eligible to contest for the post of Vice-President of the College Union in absence of the President, the Vice-President shall assume all he rights and discharge all her duties.

General Secretary: Any member of the Union-can contest for the post General Secretary of the College Union. The Secretary shall arrange debates, give notice for all ordinary meetings and record the minutes of all meetings. She shall keep the accounts of the Union.

Assistant Secretary: Any member of the Union belonging to Pre-Degree class is eligible to contest for election to the Assistant Secretaryship of the College Union.

The Assistant Secretary shall assist the Secretary and in her absence perform all her functions.

Vacancies in Office:

An office bearer shall hold office for the entire academic session unless she:

- i) a) ceases to be a student of the college,
 - b) takes transfer certificate from the college,
 - c) is removed from the college on disciplinary grounds,
- ii) voluntarily resigns in writing addressed to the Principal,
- iii) is removed from the office as provided in Rule (IV) below
- iv) An office bearer who fails in the proper discharge of her duties can be removed by motion passed by a two-third majority of the members present and voting expressing want of confidence in her by means of secret ballot at an extraordinary meeting called for the purpose. Such meeting will be presided by the Principal.
- v) The office bearers who are students of +2 second year and final year of +3 classes shall be deemed to have vacated their office on first date officially fixed for collection of the University Examination fees etc. and submission of final application form for the respective University Examinations (without the payment of late fee). When the President vacates her office on the above ground, the Vice-President shall succeed her as the Acting President.

Meeting:

- i) Ail meetings are usually presided over by the President. At least two days notice shall be given before every ordinary meeting,
- ii) An extraordinary meeting of the Union may be convened.
 - (a) At the Principal's discretion.
 - (b) At the request of President.
 - (c) On the written requisition address to the Principal and signed by not less than two third members of the Union.
 - (d) The Principal or her nominee shall preside over any extraordinary meeting, when this is deemed necessary by the Principal.

Procedure of the Meeting:

- In the absence of both President and Vice-President in an ordinary meeting, the members present will elect a Chairman from among themselves and the Adviser will be on the chair until the election is over. The Chairman shall assume all the rights and shall discharge all the duties of the President during the meeting.
- b) At the commencement of each ordinary meeting the Secretary shall read the report of the previous meeting which had been signed by the President.
- c) Every speech shall be relevant to the subject of debate or the amendment proposed.

d) The President may call any member to order, if a member disregards any order or ruling of the President or the Adviser the President may forthwith ask the member to withdraw form the meeting and may report her name to the Principal. If necessary, the President may dissolve the meeting.

Amendment of the Constitution:

- a) Amendment to any of these rules shall be considered in the "Annual Meeting of the Union.
- b) Amendment to any of the provisions of the Constitution may be brought by any member of the Union.
- c) No amendment will be in order which is not duly seconded and of which a week's clear notice has not been received.
- d) An amendment to become effective must be passed by a majority of two-third of the member present at the Annual Meeting and must receive the approval of the Principal.

College Union Fund:

All members of the College Union shall pay a consolidated membership fee as stipulated in college prospectus from time to time and collected by the college office at the time of admission/ read mission.

THE DRAMATIC SOCIETY

The aims of Dramatic Society is to stimulate the artistic talents of the students.

It organises, annual drama and music competitions in the college. It also organises the charity shows and different cultural functions of the college.

For management of all matters connected with the society, the committee shall consist of:

- 1. President-Principal (Ex-officio)
- 2. One member of teaching staff nominated by the Principal as Vice President.
- 3. Few members of the teaching staff nominated bythe Principal as Associate Vice-Presidents.
- 4. Secretary and Asst. Secretary to be elected by the students of the college. The Asst. Secretary must be a student of +3 1 st Year or +3 2nd Year.

The committee of management shall perform the following duties;

- i) Prepare the budget for the session,
- ii) Decide the drama to be performed and fix the 'date of performance. The decision shall be subject to the approval of the Principal.

The Secretary shall convene meetings and keep of the proceedings of the meetings and accounts of the Society. The Secretary or the Asst. Secretary can be removed from her office if she fails to discharge her duties properly.

The Principal may amend or abrogate any of these rules at his discretion.

THE ATHLETIC CLUB

The aim of the athletic club is to promote the spirit of games and create athlets from among the students and to prepare the students for national games and in different athletic meets.

For the management of all matters connected with the Club there is an Executive Committee which consists of the following persons.

a) The Principal - Ex-officio, President,

- b) One member of the teaching staff nominated by the Principal as Vice-President.
- c) A few members of the teaching staff nominated by the Principal as Associate Vice-President.
- d) Physical Education Teacher Member.
- e) A student representative elected by the college students-Secretary.
- f) One student representative -Asst. Secretary. The Asst. Secretary must be a student of Pre-Degree.

The Executive committee shall perform the duties,

- i) Preparation of the budget for the session,
- ii) Organisation of games & sports.
- iii) Selection of the students to represent the college for the Annual Athletic Meet of the Council and the Inter-College Athletic Meet and the other Inter-College tournaments conducted by the R.D. University. The Secretary shall convene meetings of the Executive Committee and keep record of the proceedings of the meetings. The Secretary and Asst. Secretary can be removed from their office if they fail to discharge their duties properly by the Principal. No decision of the club shall be deemed final, untill it is approved by the Principal.

THE LITERARY SOCIETY

The Literary Society shall consist of all members of the staff and students with Principal as the Ex-office President. The Executive Committee of this Society shall consist of the following.

- 1. President-Principal (Ex-officio)
- 2. One Vice-President nominated by the Principal from among the members of the teaching staff.
- 3. Associate Vice-President-a few members of the teaching staff nominated by the Principal.
- 4. Secretary One each to be elected by the +3 and +2 students of the college.
- 5. Asst. Secretary -The Asst. Secretary must be a student of Pre-Degree/ +2 1st year class.

THE ODIA SAHITYA SAMAJ

The Odia Sahitya Samaj shall consist of all teaching staff of the Odia Department and students with Principal as the ex-officio President.

The Executive Committee of this Sahitya Samaj shall consist of the following.

- President-Principal (Ex-officio)
- 2. Vice-President-H.O.D., Odia Department.
- 3. Associate Vice-Presidents All the teaching staff of Odia Department:
- 4. Secretary One each to be elected by the +3 and +2 students of the college.
- 5. Asst. Secretary-The Asst. Secretary must be a student of Pre-Degree / +2 1st year class.

THE SCIENCE SOCIETY

This society aims at acquainting the students with new concepts and discoveries in science and technology, exhibitions and competitions. Membership of the society is confined to the students of science stream only.

The Executive Committee of the Association shall comprise of the following:

- a) President-Principal (Ex-officio)
- b) Vice-President to be nominated by the Principal from among the members of teaching staff of Science Faculty.
- c) Associate Vice-President to be nominated by the Principal from among the members of teaching staff of Science Faculty.
- d) Secretary-One each to be elected by the +3 and +2 students of this college of Science Stream.
- e) Asst. Secretary The Asst. Secretary must be a student of +3 1st/2nd yr. 1+2 1st year class of Science Stream.

SOCIAL SERVICE GUILD (S.S.G)

The aims and objectives of the S.S.G. are confined to render help to people in distress, organize social welfare activities as far as practicable and to recommend help to the needy and deserving students of the college.

The Executive committee shall comprise the following;

- a) President- Principal (Ex-Officio)
- b) Vice President and Associate Vice Presidents nominated by the Principal from among the members of the teaching staff.
- c) A Secretary and one Asst. Secretary elected by the students of the college.

THE DAY SCHOLAR'S ASSOCIATION

The objective of the Association is to take up activities that will foster a spirit of fellowship and co-operation among all the Day Scholars of the College. It will celebrate Ganesh Puja and Saraswati Puja in the college.

The Executive Committee of the Association shall comprise the following:

- a) President-Principal (Ex-officio)
- b) Vice-President- to be nominated by the Principal from the Principal
- Associate Vice-President to be nominated by the Principal from among the members of teaching staff.
- d) Secretary-To be elected by the day scholars. (+3)
- e) Asst. Secretary To be elected by the day scholars. The Asst. Secretary must be a student of +3 1 st Year.

The funds of the Association shall be under control of the Principal. All expenditure incurred by the Association shall be subject to his approval and scrutiny.

OTHER FACILITIES

GRIEVANCE REDRESSAL CELL

There is a grievance redressal cell taking senior teachers of the college headed by a coordinator to look after various grievances of the students on academic and financial matters.

General Rules

- 1. All the students are free to lodge their grievances on any academic, administrative, financial matters in the drop box kept for the purpose.
- 2. The drop box will be opened once in a week by the coordinator of the grievance redressal cell.
- 3. The coordinator shall forward all the grievances to the Principal of the college for necessary action.
- 4. The Principal shall examine the grievances of the students and try to redress the grievances at his level as far as practicable or endorse the same to the Governing Body for final decision.
- 5. Any rejection of redressal shall be intimated to the students through the Notice Board.

CAREER COUNSELLING CELL

There is a career counselling and Placement CELL taking senior faculties to establish linkages with National and State Level BPOs/Industries for provision of employment facilities for the students.

General Rules

The coordinator of this cell shall act as placement officer of the college.

- 2. The cell is entrusted with the responsibility for liasoning with different B.P.OS for placement of students.
- The cell shall organise workshops at frequent intervals to make the students aware of their rights and suggest appropriate career choices after the completion of the undergraduate courses,
- 4. The cell will keep a close touch with the various organisations, B.P.OS, IT centres etc. for placement and career programmes of the students.
- 5. The cell will communicate the students on various placement opportunities and career oriented courses possible through a separate Notice-Board at the entrance of the College.

SEMINAR OF HONOURS TEACHING DEPARTMENTS

A seminar society has been formed to conduct seminars in academic year on various disciplines. The coordinators will arrange seminars as per the suitability and notify it in advance.

- 1. Every Honours teaching department shall have a Seminar consisting of the members of the teaching faculty and honours students.
- 2. There shall be three seminar meetings in the academic year.
- 3. "Respective Heads of the Departments shall nominate a member of the staff to be incharge of the Seminar and Seminar Library. The assignment shall rotate every year.
- 4. There shall be a Seminar Secretary and Asst. Secretary (to be nominated by the H.O.D.), who shall discharge responsibilities under the guidance of Prof, in-charge, seminar.

AIMS & OBJECTIVES

- 1. To arrange debates, presentation of Papers and to invite eminent scholars to address the students and the staff on various issues of the contemporary socity.
- 2. To undertake other literary activities and project works in consultation with the principal.
- 3. To organise interactive session in order to develop students centered learning.

PLACEMENT CELL

The placement cell of the college functions under the guidance of the Principal and a group of placement officers nominated by the Principal from among the teaching staff. It helps the students in getting useful informations on different employment opportunities. It organizes campus placement drives in collaboration with various organizations / companies of national repute. The cell serves as an advisory board for the students in getting all possible data and knowledge regarding their future career and job opportunities.

ANTI-SEXUAL HARASSMENT CELL

The Anti Sexual Harassment Cell provides a forum to the girl students of the college for redressal of their grievances.

It functions under the conscious and careful supervision of a group of member of

teaching staff nominated by the Principal each year. The cell helps the girl students to pursue their career in a gender related tension free environment and makes them conscious at the policies and programmes of the government for the protection and promotion of the rights of women.

STUDENTS' SAFETY INSURANCE

A group insurance for the safety of the students is being done in each year on the contribution of a nominal collection of Rs. 107- from each student. -

UGC SPONSORED EQUAL OPPORTUNITY CENTRE

An Equal Opportunity Centre is functioning in this college. It intends to provide short-term orientation courses on positive discrimination to the +3 1 st Year Arts/Science students. Another basic foundation of this centre is to organise regularly the meetings of the students in order to generate the requisite awareness against the issues of discrimination on the basis of gender, religion, caste etc. prevalent in the society! It also aims at promoting the sense of equity in the society, by undertaking various steps to raise the social awareness about various socio-economic development schemes.

UGC SPONSORED REMEDIAL CLASSES

In this institution, remedial coaching / classes is organized at under graduate level with a view to

- a) Improving Academic Skills & Linguistic Proficiency of the student in various subject.
- b) Raising their level of comprehension of basic subjects to provide a stronger foundation for further academic work.
- c) Strengthening their knowledge, skills & attitudes in such subjects where quantitative & qualitative techniques and laboratory activities are involved so that proper guidance and training provided under the programme may enable the students to come up to the level necessary for pursuing higher studies efficiently

UGC SPONSORED MERGER SCHEME "Entry into Services"

Employability of college students is a crucial issue. Students of Urban / Rural Colleges have to be provided with the detailed information about different employment opportunities, available in public and private sector. Workshops can be organised at frequent intervals to inform the students in detail about various career op'tions. Colleges may avail financial assistance from U.G.C. to start coaching class for entry into services in their institutions and supply necessary competitive books and journals to the students.

Objectives

The basic objective is to prepare the students to gainful employment in group 'A, 'B' & 'C' Central Services, State Services or equivalent positions in the private sector. The teaching/coaching may be focussed taking into consideration of the specific requirement of a particular competitive examination. The college has taken steps for constituting an Employment Information Cell for providing Information about various competitive

examination in the area of its operation. The library committee is pformed in this institution for the procurement of more books and journals to meet the needs of the student.

INTERNAL QUALITY ASSURANCE CELL

As per in the guidelines of the UGC and NAAC, an Internal Quality Assurance Cell has been constituted in this college. It is being sponsored by UGC during 12th plan scheme, the basic purpose of IQAC is to develop a system for conscious, consistent and catalize action to improve the academic and administrative performance of the institution. It's aim is to assure all the stake holders connected with higher education about the the quality of education provided by the college. The function of IQAC is development and application of quality parameters for the various academic and administrative activities of the institution. It is supposed to act as a nodal agency of the institution for quality related activities.

ANNUAL REPORT OF IQAC

The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action, to improve the academic and administrative performance of the institution, to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Keeping this in view the co-cordinator of IQAC along with the team consisting of internal members and student representatives play a major role in implementation of IQAC functions.

- Result of +3 final year students are reviewed. Academic performance of the students was outstanding
- As per direction of Govt, of Higher education Complete Accounts Procedure Automation (CAPA) is in process.
- Academic Audit is conducted.

- Innovative processes vizfeedback from students, PPT presentation, use of LCD projector, field study, Industrial visits, Extra mural talk, Science Exhibition, Orientation, workshops, trainings & E-magazine adopted by the institutions.
- Continuous Evaluation of Teaching process is done through feedback, periodical review and IQAC gives inputs in teaching methods.
- Teaching learning is strengthened through participatory interactive /experimental learning.
- Members IQAC interacted with faculty members to take up research project and to contribute papers in national/international seminars and published in national/ International journals.
- Contribution of IQAC in enhancing awareness about Student Support Services
 i) 24X7 helpline to applicants and parents during admission process, (ii) Career Guidance Cell (Hi) Placement Cell (iv) Reprographic Service (v) Traffic Awareness

Programme (vi) Soft skill training & workshops.

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- Efforts made by the institution for tracking the progression
- All Hons, teaching department have a data base to capture the relevant information related to students and Alumni.
- Placement cell of the college has conducted Orientations, seminars, counselling, mock interviews and screening tests throughout the year as a part of placement and campus drive, which has benefited the students directly and indirectly.
- Almost all the Honours depts. carried out study tour programmes to different institutes.
- Soft skill training programmes are conducted for the +3 Final year studdents
- Self Defence sessions for girl students are organised.
- A number of seminars / workshops are organised by the college to create environment awareness within the campus, best practices for conservation of electric power, water and other resources were followed so as to reduce consumption.

COLLEGE MAGAZINE

Our college magazine "SHIKHA" is an Annual publication carrying literary writings of the students and members of the staff. The magazine is edited by a Chief Editor with the assistance of Editors, who are nominated by the Principal from among the members of the teaching staff.

Original literary writings in Odia, Hindi, English and Sanskrit are solicited during a notified period of time every year. Other materials such as photograph's, drawings and annual reports of different association are also published.

PROCTORIAL CLASSES

Proctorial system has been introducted for developing intimate relationship between the students and teachers for timely guidance and advice in academic and other matters. The academic performance, attendance in classes and other matter in respect of every student is sent to the guardians once in a term. Necessary guidelines for the duties and functions of the proctors are mentioned below for implementation.

- Every student will be assigned to proctor who shall always be a member of the teaching staff.
- The student shall furnish the required information to proctor for maintenance of proctorial record.
- The students shall meet the proctor on fixed dates or as many times as necessary to discuss her difficulties and problems.
- * Important: Students are advised to note that proctors are their guardians in the college. They must be in touch with their proctor and seek their help and guidance whenever required. This is necessary to maintain a healthy academic environment in the institution.

JHUMWAPA P.G. (Odia, Pol.Sc., Sociology)

The Academic Session 2019-20 created a history for the College by elevating its status to a Post-Graduate College by introducing P.G. teaching in Odia, Political Science, Sociology and with Thirty Two(32) seats in each subject. This is the only College under Ramadevi University teaching Sociology and Political Science in Post-Graduate level.

It is a purely self-financing course.

- Qualified teachers have been appointed exclusively to teach the P.G. students.
- It grooms the students for their bright future in academic level.

Eligibility: A Candidate must have secured a minimum 45% marks in (+3) Degree level in the concerned subject.

<u>Selection Procedure</u>: The selection of Candidates for admission in the concerned subject is purely based on merit.

LANGUAGE LAB.

Our college has introduced the facility of language Lab for the students. It is a technological aid for learning. It has a number of advanced facilities that can help a student to learn a language mostly English with proficiency to communicate. The four skill of reading, writing, listening and speaking have to be practised in this lab. This lab is introduced to enable our student to communicate well which helps them to seek a placement in an institution.

VIRTUAL CLASSROOM

The virtual classroom facility is available in our college. This provides an online teaching learning environment for live interaction between the tutor and the learners as they are participating in learning activities. Here the teachers and students can present course materials, engage and interact with one another and work in group together. This has following advantages.

- Personalised learning: students can learn at their own time and convenience.
- Long distance learning
- Enhance collaboration and communication.
- Effective and efficient time management.
- Give student and teacher a world wide exposure.

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COMPUTER LAB.

The computer lab has been functioning for IT Students with well-equipped pentium machines and the latest configuration. The lab at present has connectivity with CHSE & R.D.W University intra net with access to the internets. The present computer lab is functioning with (31) computers with internet facilities.

STUDENTS' COMMON ROOM

The purpose of having a students commonroom is to create a congenial atmosphere during the leisure hours. The students may take advantage of reading newspaper and may engage themselves in playing indoor games like. Chess, Carrom Board etc. in the common room. A number of the teaching staff has been assigned to look after the commonroom.

COLLEGE CANTEEN

The college has established a canteen in its campus, mostly for the benefit of the students & staff members of the college, It caters healthy & nutrition food. Most of the staff usually depend upon this canteen because it provides a variety of quality food and beverages at reasonable price. It is likely to be upgraded very soon to provide some better facilities to all.

SMART CLASSROOM

Smart Classroom will have Desktop, Interactive White Board, Short Throw-Projector, Portable Visualizer, White Board, Green Board, Wireless Microphone, Camera. This will expose the students of Odisha to a system of modern & quality education which be faster, practical based with audiovisual impact. The students of these degree colleges can learn through audio-visual learning mode. The teachers & students in the ciassroom can interact with the students of other degree colleges with the help of Smprt Ciassroom. Though the advanced features the entire classroom teaching can be recorded and can be used for conducting classes for other students.

SPOKEN TUTORIAL

The State Government has inked a pact with IIT-Bombay for the e-learning facility which will help improve the quality of education by leveraging the benefits of digital technology. Funded by National Mission on Education through Information and Communication Technology (NMEICT) of the Ministry of Human resource Development, Spoken Tutorial project aims at teaching programming languages, office tools, graphic and circuit design tools through audio video mode.

Developed by IIT-Bombay, the Spoken Tutorial project has courses in C, C++, Java, Python, MySQL, PHP, Linux, Netbeans. It has courses in LibreOffice (for office work), SciLab for scientific calculations, GIMP (for graphical design) and Oscad (for electronic circuit design).

The Spoken Tutorial project will provide various free and open source softwares through small length audio and video tutorials. The students can learn the courses without any cost. The course materials are available in 22 languages including Odia. Online test will be conducted once the training is over and the candidates will get a certificate which will help them get better employment opportunity.

SPORTS ACTIVITIES FOR THE YEAR 2023-24

- 1) Our College students (12nos.) participate in Kho Kho (W) tournment of RDWU held at Rani Sakhadei Mahila Mahavidyalaya, Banki.
- 2) Our college students (08) nos participate in Inter College Athlectic Meet of RDWU held on 18th and 19th January, 2019 at Regional Insitute of Education, BBSR.
- 3) Our College student (3 nos.) participate in Inter College Chess competition held at Emarti Devi Women's College, Cuttack on dt. 30th September, 2019
- 4) One of our college student of +3 1st year Arts has participated in Basket Ball Tournament held at Sailabala Women's College, Cuttack from 3rd and 4th October, 2019 and one girl was selected to represent East Zone Inter university tournament held at KIIT University, BBSR from 22.10.2019 to 24.10.2019.
- 5) Our college students (12 nos.) participated in Inter college KhoKho (w) tournament held on 6th & 7th November, 2019 at Bhuban College, Bhuban, Dhenkanal.
- 6) One of our college students Subhashree Behera selected to represent East Zone Inter University held at Kalyani University, West Bengal, Kolkata.
- 7) Our college as orgnaised Inter College Kabadi (w) Tournament from 6th and 7th November, 2019.

ACADEMIC ACHIEVEMENTS

Our college is a hub of education and activity, continues year after year, its endless pursuit of excellence, with complete dedication in order to groom the student and to enable them to take up the growing challenges of this fast changing world.

The academic performance of students for the year 2013-24 unfurls the concentrated efforts and determination of the students and staff as well as the co-operation and moral support of parents and well - wishers.

| | RESULT S | TATEMENT | OF +3 FIN | NAL DEG | REE (A/B | - 2020) (R | EGULAR) | EXAMI | STATEMENT OF +3 FINAL DEGREE (A/B - 2020) (REGULAR) EXAMINATION - 2023 |
|----------|-----------------|----------|-----------|---------|-----------------|-----------------|-----------|----------------------|--|
| SE NO | STREAM | SANCTION | APPEARED | RESULT | 1ST DIVISION | 2ND DIVISION | FAIL / MP | NO.OF. DISTIN- CTION | PERCENTAGE OF RESULT |
| 1 | ARTS HONOURS | 256 | 197 | 173 | 155 | 18 | 24 | 112 | 87.00% |
| 2 | COMMERCE HONS | 64 | 58 | 53 | 48 | 5 | 4 | 35 | 91.37% |
| 3 | SCIENCE.(HONS.) | 64 | 52 | 50 | 49 | 1 | 2 | 43 | 96.15% |
| 4 | ANTH.(H) | 22 | 19 | 15 | 14 | 1 | 4 | 7 | 78.94% |
| 2 | ЕСО(Н) | 16 | 13 | 12 | 80 | 4 | 1 | 9 | 92.30% |
| 9 | EDU.(H) | 32 | 26 | 24 | 24 | 0 | 2 | 15 | 92.30% |
| 7 | ENG.(H) | 16 | 10 | 9 | 8 | 1 | 1 | 8 | 90.00% |
| 80 | HINDI.(H) | 16 | 15 | 12 | 11 | 1 | 3 | 11 | 80.00% |
| 6 | HIST.(H) | 16 | 12 | 11 | 7 | 4 | 1 | 9 | 91.66% |
| 10 | H.SC (H). | 16 | 13 | 10 | 10 | 0 | 3 | 5 | 76.92% |
| 11 | ODIA (H). | 20 | 13 | 11 | 11 | 0 | 2 | 9 | 84.61% |
| 12 | PHILO.(H) | 16 | 13 | 13 | 13 | 0 | 0 | 8 | 100.00% |
| 13 | POL.Sc. (H) | 22 | 14 | 13 | 10 | 3 | 1 | 9 | 91.66% |
| 14 | PSY. (H). | 22 | 17 | 17 | 17 | 0 | 0 | 11 | 100.00% |
| 15 | SANS. (H) | 16 | 15 | 13 | 11 | 2 | 2 | 3 | 86.66% |
| 16 | SOC. (H) | 26 | 17 | 17 | 15 | 2 | 0 | 14 | 100.00% |
| 17 | BOT. (H) | 8 | 9 | 9 | 9 | 0 | 0 | 9 | 100.00% |
| 18 | CHEM. (H) | 16 | 13 | 12 | 12 | 0 | 0 | 11 | 91.66% |
| 19 | MATH. (H) | 16 | 15 | 15 | 15 | 0 | 0 | 13 | 100.00% |
| 20 | PHY. (H) | 16 | 12 | 11 | 10 | 1 | 1 | 10 | 91.66% |
| 21 | ZOOL. (H) | 8 | 9 | 9 | 9 | 0 | 0 | 3 | 100.00% |



SUDENTS' STRENGTH: 2023-24

| +3 1st Year Arts | : | 231 |
|----------------------|---|-----|
| +3 1st Year Science | : | 89 |
| +3 1st Year Commerce | : | 69 |

| : | 235 |
|---|-----|
| : | 101 |
| : | 76 |
| | • |

| +3 3rd Year Arts | : | 215 |
|----------------------|---|-----|
| +3 3rd Year Science | : | 79 |
| +3 3rd Year Commerce | : | 64 |



SELF DEFENCE TRAINING FOR COLLEGE GIRL STUDENT (UNDER STATE YOUTH POLICY 2013)

OBJECTIVE:

- To empower Girl Students
- To instill self-confidence among the girl students.
- To make them able to defend against physical assault.
- To facilitate the Girl Students in Self-defence mainly through Karate and Martial Art.

THE PRACTICE:

- Full autonomy is given to the master trainer to execute the programme.
- Focus of the programme is only on what one must do to escape with courage and strength.
- Training is held in the morning hours prior to the commencement of classes.
- Practice all the techniques very slowly and softly on soft mats.
- Not to use force or hit hard as these techniques are dangerous and can cause injury.

EVIDENCE OF SUCCESS:

- The impact of the above practice is to defend the girl student from eveteasing and physical assault.
- In the first phase i.e. in 2023-24 academic session nearly 375 (+3) nos. of student underwent self-defence training programme.
- In its 2nd phase nearly 295 students participated and trained. The Certificates are distributed to the students.
- Five Master Trainers imparted Training.
- 10 Self Defence students joined as Special Police Officers and joined in Commissionerate of Police, Bhubaneswar.

KAMALA NEHRU WOMEN'S COLLEGE BHUBANESWAR

The List of Holidays for the Calendar Year - 2023

No. 451/KMWC/19 **NOTICE** Date : 10.01.2022

Pursuant to Govt. of Odisha, Dept. of Higher Education vide its letter no.52147/H.E. Dated 21.12.2021 & RDE No. 11757/RDE, BBSR Dt.28.12.2021 the Common Holiday list is published for the Calendar - 2022

| Sl.No. | Name of the Holiday | Date | Day | No. of Days |
|--------|-----------------------------|--------------|------------|-------------|
| 1 | Makar Sankranti/Pongal | 14.01.2023 | Saturday | 1 |
| 2 | Subash Chandra Bose Jayanti | 23.01.2023 | Monday | 1 |
| 3 | Republic Day/Basant Panchan | ni | 26.01.2023 | Thursday |
| | | 1 | | |
| 4 | Maha Shivaratri | 18.02.2023 | Saturday | 1 |
| 5 | Dola Purnima | 07.03.2023 | Tuesday | 1 |
| 6 | Holi | 08.03.2023 | Wednesday | 1 |
| 7 | Ram Navami | 30.03.2023 | Thursday | 1 |
| 8 | Utkal Divas | 01.04.2023 | Saturday | 1 |
| 9 | Good Friday | 07.04.2023 | Friday | 1 |
| 10 | Mahabishuba Sankranti/ | 14.04.2023 | Friday | 1 |
| | Dr.B.R. Ambedkar jayanti | | | |
| 11 | ld-ul-Fitr | 22.04.2023 | Saturday | 1 |
| 12 | Summer Vacation | 06.05.2023 t | o Saturday | 38 |
| | | 19.06.2023 | to Monday | (Excluding |
| | | | 7 Sundays) | |
| 13 | Ratha Yatra | 20.06.2023 | Tuesday | 1 |
| 14 | Bahuda Yatra | 28.06.2023 | Wednesday | 1 |
| 15 | ld-Ul-Juha | 30.06.2023 | Friday | 1 |
| | | | | |

| 16 | Moharrum | 28.07.2023 | Friday | 1 |
|-----|------------------|---------------|-------------|------------|
| 17 | Independence day | 15.08.2023 | Tuesday | 1 |
| 18 | Jhulana Purnima | 30.08.2023 | Wednesday | 1 |
| 19 | Janmastami | -06.09.2023 | Wednesday | 1 |
| 20 | Ganesh Chaturthi | 19.09.2023 | Tuesday | 1 |
| 21 | Nuakhai | 20.09.2023 | Wednesday | 1 |
| 22 | Gandhi Jayanti | 02.10.2023 | Monday | 1 |
| 23 | Mahalaya | 14.10.2023 | Saturday | 1 |
| 24 | Puja Vacation | 21.10.2023 to | Saturday to | 7 |
| | | 28.10.2023 | Saturday | (Excluding |
| | | | | 1 Sunday) |
| 25 | Rasa Purnima | 27.11.2023 | Monday | 1 |
| 26 | Prathamastami | 05.12.2023 | Tuesday | 1 |
| 27. | Local Holiday | 21.12.2023 | Thursday | 2 |
| 28 | X-Mas Day | 25.12.2023 | Monday | 1 |
| | | | | |

Tota Number of Holidays

72

• Two local holidays shall be declared by the respective Principals as per local need. (Local holidays declared by the Revenue Divisional Commissioner are as such not applicable to the Colleges. However, the Principals may declare that particular day, declared as a local holiday by the RDC, as a local holiday - within the two permissible local holidays - for their respective college if sf he deems fit.)

Optional Holiday List for Government and Aided Degree Colleges under Higher Education Department For the Calendar Year- 2023

| SI.No. | Name of the Holiday | Date | Day | No. of Days |
|--------|----------------------------|------------|-----------|-------------|
| 1 | Guru Govind Singh Birthday | 05.01.2023 | Thursday | 1 |
| 2 | Foundation Day of Bramho | 25.01.2023 | Wednesday | 1 |
| | Samaj | | | |
| 3 | Easter Saturday | 08.04.2023 | Saturday | 1 |
| 4 | Birthday of Raja Ram | 22.05.2023 | Monday | 1 |
| | Mohan Ray | | | |
| 5 | Anala Navami | 21.11.2023 | Tuesday | 1 |

- The employees of Government and aided degree colleges coming under Higher Education Department may avail one optional holiday on any one of the above mentioned festive occasions/ commemorative days as listed.
- This list is subject to change by the Government from time to time.

DAYS TO BE OBSERVED IN THE COLLEGE

- 1. 18.01.2023 Death Anniversary of Late Dhiren Patnaik, Founder Secretary of the College
- 2. 27.04.2023 Birth Anniversary of Late Dhiren Patnaik, Founder Secretary of the College

OPTIONAL HOLIDAYS

Guru Govinda Singh Jayanti - 5th January, Foundation Day of Brahmo Samaj 25th January

The above list of Holidays is subject to change as per the instruction of the competent authority.

Principal I/C

Copy to: Student's Notice Board / Prinicipal's Guard File / Staff Common Room Guard File.



DECLARATION

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Unit- I, Bhubaneswar

Editor : Prof. Shova Das, Principal

Printer's Name & Address : Subhashree Graphics And Communication,

Lotus House, 108-A, Station Square, Unit-3, BBSR

I, Prof. Shova Das, Principal, Kamala Nehru Women's College, Unit-I, Bhubaneswar do hereby declare that the particulars given above are true to the best of my knowledge and belief.

Principal

Kamala Nehru Women's College Unit- I, Bhubaneswar

Shova Das